

Rural Municipality of Lipton #217

Agenda for December 7, 2021

Regular Council Meeting

The Rural Municipal Office, 226 Main Street, Lipton, SK

9:00 A.M.

UNDER THE PUBLIC HEALTH ORDER MANDATORY MASKING IS REQUIRED AS OF SEPTEMBER 17, 2021. COUNCIL HAS ADOPTED A POLICY THAT PROOF OF VACCINATION IS REQUIRED TO ATTEND ANY MEETING OF THE MUNICIPALITY, COUNCIL MEETING, COMMITTEE MEETINGS AND PUBLIC HEARINGS.

NOTE: Public Hearing set for 10:00 a.m. Agenda for hearing is under separate cover.

Call to Order by Reeve

1. Agenda additions/deletions and approval of agenda

Upon the review of the agenda, should a Council member be of the opinion that he/she may be in a conflict of interest it should be noted prior to the adoption of the agenda.

2. Adoption of the Minutes as Circulated

a. Regular Meeting Minutes, November 2, 2021

b. Public Hearing Minutes November 22, 2021, Discretionary Use Agriculture Fertilizer and Chemical Supply Establishment

3. Business Arising from the Minutes

4 Financial Statement:

Statement of Financial Activity for month of November, 2021

5. List of Accounts for Approval

a. Payments for November/December, 2021

6. Delegations:

a. Staff Sgt. Lerat and Sgt. Kurtenbach annual review of activities and general policing discussion

7. Council Reports:

8. New Business:

- a. Appoint Dudley and Co as the Municipality's Auditors for the year 2021
- b. Acknowledgement of the process and responsibilities of the Auditors and Council, and review risk of fraud within the Municipality. The documents to be signed by members of Council present at the meeting.
- c. Culvert replacement for the creek crossing installation from the Botkin extraction sites. The culvert required is a 8 metre by 2000 mm and coupler.

Note: Public Hearing to be held prior to the consideration of item (d)

- d. Consideration of a Discretionary Use application for an Agricultural/Residential Subdivision on the SW1/4 -26-23-14-W2. The proposed subdivision does comply with Zoning By-law 2002-02:
Discretionary Use: 5.2(2)(a)-Ant residence or farmstead on a site of less than a quarter section. Site Requirement 5.3.2(1)(d)(ii) and (iii). Setbacks meet the requirement under section 5.3.5(1)(a).
- e. Under Zoning By-law 2002-02, section 5.2(4)(k) is approving a Discretionary Use Development Permit for a Commercial Principal Use of a Propane Storage and Distribution Facility on a Pt. NW-23-Twp. 22, Rge 14, W2, being Block "B", Plan 102275681 as follows:
Bulk Propane Storage and Distribution Facility
 - (1) Bulk Propane Storage and Distribution Facilities shall comply with all relevant provincial and federal regulations and requirements, including the Hazardous Substances and Waste Dangerous Good Regulations, The Fire Safety Act and National Fire Code. All necessary requirements and permits must be met and obtained prior to development commencing. The RM may require a copy of permits and approvals from other regulatory agencies.
 - (2) The transportation and handling of propane in association with the facility shall comply will all municipal, provincial and federal regulations and requirements including the Transportation of Dangerous Goods Act and Regulations.
 - (3) The RM may refer the application to the local fire department, Saskatchewan Public Safety Agency and the Ministry of Environment for review and comment.
 - (4) The applicant may be required to submit additional information to assess the safety of the proposed facility and identify mitigation measures to address potential hazards.

- (5) Council may refuse the application if the proposed actions are inadequate to address potential hazards. Actions to avoid, prevent, mitigate hazards may be incorporated as development conditions.
 - (6) Reasonable accessibility for emergency service vehicles and personnel shall be required. Emergency response plans may be required.
 - (7) Facilities shall be safely contained and separated from buildings and areas of human habitation. Council may apply development conditions limiting the size, location and setbacks of the facility to site boundaries and adjacent uses.
 - (8) The facility may be accommodated as an ancillary use to an existing principal use. Council will consider such proposals based on their compatibility with the principal use.
 - (9) Development permits issued for a facility shall be subject to the condition that the permit may be revoked at any time if, in the opinion of the council, the conditions under which the permit was originally issued are no longer met.
- f. WSP Engineering- change in scope of Grid Project #639,detailed by engineering firm
 - g. Conservation Easement- Ducks Unlimited and Marvin Fisher, Council tabled this matter at the November 2nd, meeting, to seek clarification if or should the Municipality require clay from the lands which hold the easement is it permissible. Ducks Unlimited have responded to Council's inquiry, attached.
 - h. L & G Crushing – quote for supplying of gravel from the SW-15-24-15-W2.
 - i. Resolution required to be filed with Government Relations that the Municipality has met all the requirements to be eligible for the Revenue Sharing Grant, the items are: Submission of Audited Annual Financial Statement, statement that the Municipality is in good standing in reporting and remitting the Education Property taxes, Council has adopted a Council Procedure By-law, adopted an employee code of Conduct and that all members have filed the annual updated Public Disclosure Statements as required.
 - j. Duties of Administrator-Section 111(3). That Council designates the Council as a whole the responsibility of hiring, suspending or dismissing of employees of the Municipality.
 - k. Appointments for the year 2022. Setting equipment rates, Council indemnity and supervision rates and the setting of meeting dates for 2022.
 - l. Retaining the services of Western Municipal Consulting to be the Municipality's Development Appeal Board and appoint the members as required by the Planning Act.
 - m. Appoint the Administrator or Acting Administrator as the administrator of the Stray Animals Act

- n. Shelly Ward, Community School Coordinator, seeking support for a grant application through the Cameco Fund for Mental Health Community Foundation for funding for a local project through the school

9. By-laws:

10. Correspondence:

- (a) RM of Elcapo # 154 relating to Stray Animal Act
- (b) SARM – Disappointed with SK Growth Coalition Campaign
- (c) Lieutenant Governor’s Award
- (d) Cleanfarms recycling of grain bags
- (e) Fall 2021 APAS Update
- (f) RMAA annual curling tournament
- (g) FCM-Update

11. Administration Report:

- (a) 84.84 percent of current taxes have been received.
- (b) Grid #639 has been completed, administration is waiting for final engineering cost, certificate to complete the RIRG Grant and costs to be forwarded to SARM.
- (c) Administration is commencing the 2021 year end close out process.

12. In-Camera:

13. Adjournment: