

RURAL MUNICIPALITY OF LIPTON #217  
February 2, 2022  
Regular Meeting Minutes

The Regular Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office on Wednesday February 2, 2022 commencing at 9:03 a.m.

Present: Reeve: Corey Senft

Councillors: Tomas Arthur, Dale Czemeses, Bill Huber, James Slywka and Greg Van Luven

Administrator: Ronda Heisler

Absent: Councillor Twila Miller

**Call to Order:**

Reeve Senft called the meeting to order at 9:03 a.m.

**Councillor Huber declared a conflict of interest for item 10.1 on the agenda being a subdivision application for legal land location SW-20-23-14-W2.**

**Agenda:**

#014/22-ARTHUR:

THAT the agenda be adopted as presented.

Carried

**Appoint Administrator**

#015/22-ARTHUR:

THAT Council appoints Ronda Heisler as the Administrator for the Rural Municipality of Lipton #217.

Carried

**Appoint Signing Authority – RBC**

#016/22-ARTHUR:

THAT Frank Kosa be removed as a signing authority for the Rural Municipality of Lipton's Royal Bank of Canada bank account. FURTHERMORE, that Reeve Senft, Deputy Reeve Czemeses and Administrator Ronda Heisler be appointed as signing authorities for the Rural Municipality of Lipton's Royal Bank of Canada bank account.

Carried

**Appoint Signing Authority – Credit Union**

#017/22-ARTHUR:

THAT Frank Kosa be removed as a signing authority for the Rural Municipality of Lipton's Raymore Credit Union bank account. FURTHERMORE, that Reeve Senft, Deputy Reeve Czemeses and Administrator Ronda Heisler be appointed as signing authorities for the Rural Municipality of Lipton's Raymore Credit Union bank account.

Carried

### Mastercard

#018/22-SLYWKA:

THAT Council instructs the Administrator to cancel Frank Kosa's Rural Municipality of Lipton's Credit card. FURTHERMORE, Council directs the Administrator to apply for a Collabria Mastercard to be in the name of the Rural Municipality of Lipton and Ronda Heisler in the amount of \$5,000.00.

Carried

### Minutes Regular Meeting

#019/22-SLYWKA:

THAT Council adopts the January 4<sup>th</sup>, 2022 regular meeting minutes as presented.

Carried

### List of Accounts for Approval

#020/22-HUBER:

THAT Council approves the List of Accounts for Approval as presented including Cheque No. 4870 to 4887 and other online payments totaling \$41,246.20, Mastercard totaling \$1,664.48 and payroll for periods PP#1 and PP#2 totaling \$12,422.01.

Carried

### Council Reports

Division 1:

- Councillor Huber drove some roads after the storm on January 31st to assess the condition. It has been a challenging winter for the roads. The Hayward Road was blocked. The graders did an excellent job opening it.
- There are trees in the ditch by Braumberger's
- Many roads including the corners are in bad condition with excessive snow
- Councillor Huber contacted Pattison Agriculture, Flaman's and Nick Service to discuss cost and availability of snow blowers.

Division 2:

- Nothing to report.

Division 3:

- Nick is doing a great job in Division 3 with snow removal. Deputy Reeve Czemerer has received many texts and calls from ratepayers happy with the snow removal in the area.

Division 4:

- Councillor Slywka has some concerns over the rotation of the graders during the past storms. It seems this division has been last for snow removal the last couple of times.
- Cupar Nursing home has filled all of the following 4 out of scope positions: Executive Director, Assistant Executive Director, Resident Care Coordinator and Director of Care.
- At the Cupar Nursing Home's regular board meeting that Councillor Slywka attended they discussed pandemic planning for the Nursing home.

Division 6:

- Councillor Arthur had concerns that Division 6 seems to be last for snow clearing too lately. But Nick is getting their when he can.
- No calls have been received it has been quiet.
- Councillor Arthur brought forward the possibility of ridging the west side of Terry Nistor's.

Reeve:

- Reeve Senft acknowledged that sometimes it feels unfair for the snow removal. However, the foreman is trying his best to be fair and alternate their snow clearing route each time it storms. The graders are doing the best they can and patience is needed.
- Reeve Senft acknowledged retiring Administrator Frank Kosa for his many years of service with the R.M. which included two separate terms with the R.M. over the years. The Reeve wishes Frank a long and healthy retirement and appreciated working with Frank. Council held a retirement gathering in January to acknowledge and thank Frank for his service and presented him with golf passes.
- The Reeve welcomed the new Administrator Ronda Heisler and looks forward to working with her.

Council Reports:

#21/22-CZEMERES:

THAT the Council reports be accepted.

Carried

Recess: 10:20 a.m.

#22/22-SENFTE:

THAT the time being 10:20 a.m. we take a 5-minute recess.

Carried

Recess: 10:32 a.m.

#23/22-SENFTE:

THAT the time being 10:32 a.m. we reconvene our regular meeting of Council.

Carried

**Councillor Huber declared a conflict of interest and refrained from the discussion and voting regarding the Subdivision application for SW-20-23-14-W2.**

Public Hearing for Subdivision SW-20-23-14-W2

#24/22-SLYWKA:

THAT the meeting be recessed for the Public Hearing at 10:44 a.m.

Carried

Resume Regular Meeting

#25/22-SLYWKA:

THAT the Regular Meeting of Council resume at 10:45 a.m.

Carried

**Subdivision Approval as to Zoning Bylaw SW-20-23-14-W2:**

#26/22-VAN LUVEN:

THAT the proposed subdivision for an Agricultural/Residential site on the SW-20-23-14-W2 does comply with the Zoning Bylaw 2002-02, sections 5.2(2)(a), a residence or farmstead on a site of less than a quarter section. Site requirement 5.3.2(1)(2)(ii) and (iii). Setbacks meet the requirements under section 5.3.5(1)(a).

Carried

**Councillor Huber returned to the Council meeting**

**Purchase Snowblower**

#27/22-CZEMERES:

THAT Council approves the purchase of a snowblower to attach to the tractor from Nick's Service for the cost of \$12,500.00 plus applicable taxes.

Carried

**Zoning Bylaw 2002-02 Setback Variance Request**

#28/22-ARTHUR:

THAT as per Zoning By-law 2002-02, section 5.3.5(1)(a) Martin and Louise Catto's setback within their development permit does not meet the required 200 feet from the road centerline. THEREFORE, as per section 5.3.5(1)(d) Council at its discretion approves the setback variance request to allow for the new building to be located 175 feet from the centerline of the road.

Carried

**Delegation**

**10:55 a.m. Bob Baker from Professional Building Inspections Inc.**

Bob met with Council to discuss the new the *Construction Codes Act* which came into force January 1, 2022 and what services Professional Building Services can offer to ensure compliance with the Act. This Act will require municipalities to administer and enforce building and energy codes in their jurisdiction, appoint a building official within 60 days and have a ministry approved building bylaw or be given one to enforce. Additionally, there are other new regulations involving items such as farm residences needing to obtain a building permit prior to construction or renovation and smoke and carbon monoxide alarms.

**Bob Baker exited Council Chambers at 11:31 a.m.**

**Councillor Van Luven declared a conflict of interest and refrained from the discussion and voting regarding legal services.**

**Legal Services**

#29/22-CZEMERES:

THAT the Municipality continue to retain the SARM legal services to represent the Municipality in the Notice of Application to quash bylaw 2021-04.

Carried

**Councillor Van Luven returned to the Council meeting.**

**Equipment Inspections**

#30/22-HUBER:

THAT Council directs the Foreman to contract Pattison Agriculture to perform inspections on the 2014 John Deere 6150M at a cost of \$1446.46 taxes included and the 2011 Schulte XH1500 plus the arm at a cost of \$1166.55 taxes included.

Carried

**Paymate Acclaim Payroll Program**

#31/22-ARTHUR:

THAT Council approves the Administrator to purchase the Munisoft Paymate Acclaim payroll operating system at a cost of \$700.00 plus applicable taxes.

Carried

**Appoint Loraas as an Essential Service**

#32/22-CZEMERES:

THAT Loraas disposal is hereby authorized to use all municipal roads within the municipal boundaries during our spring road ban period, as they are providing an essential service to the area ratepayers.

Carried

**Retiring Administrator Vacation Payout**

#33/22-HUBER:

THAT Council approves of the 4 weeks holiday payout to Frank Kosa upon retirement to be paid on February 11<sup>th</sup>, 2022.

Carried

**Municipal Hail Insurance Voting Delegate**

#34/22-VAN LUVEN:

THAT Council appoints Deputy Reeve Dale Czemereres to represent the Rural Municipality as a voting delegate at the 2022 Municipal Hail Insurance Annual Meeting to be held on March 15, 2022 in Regina.

Carried

**2022 SARM Convention**

#35/22-ARTHUR:

THAT Council approves of Deputy Reeve Dale Czemereres and Administrator Ronda Heisler to attend the 2022 SARM Convention to be held in Regina from March 15<sup>th</sup>-17<sup>th</sup>, 2022. FURTHERMORE, Council instructs the Administrator to book hotel rooms for each attendee.

Carried

**Item arising from Correspondence – Hudson Bay Route Membership**

#36/22-HUBER:

THAT Council approves of the purchase of the 2022 Hudson Bay Route Association membership at a cost of \$300.00.

Defeated

Correspondence

#37/22-HUBER:

THAT the following correspondence be accepted as presented and filed:

- 1) Hudson Bay Route Association 2022 Membership Request
- 2) Saskatchewan Assessment Management Agency Annual Meeting
- 3) SaskPower Permit SW-18-22-13-W2
- 4) SaskPower Permit NW-36-22-13-W2
- 5) SARM Nomination & Acceptance Form for Div. Director Elections
- 6) Ministry of Gov. Relations Internal and International Trade Agreement
- 7) Letter of Intent – SARM Division 1 Director Bob Moulding
- 8) City of Yorkton – Delay of Regional Hospital Meeting
- 9) All Nations Healing Hospital Annual Report

Carried

Adjourn

#38/22-VAN LUVEN:

THAT the meeting be adjourned at 12:13 p.m.

Carried

  
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Reeve

  
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Administrator