

The Regular Meeting of the council of Rural Municipality of Lipton No. 217 was held at the Municipal Office, 226 Main Street, on Tuesday December 7, 2021 commencing at 9:00 a.m.

Present were Reeve Corey Senft, Councillor, Tomas Arthur, Dale Czemerer, Bill Huber, Twila Miller, James Slywka, Greg Van Luven

Note: Councillor Huber left the meeting at 10:45 a.m.

In attendance: Nick Petrar, Public Works Foreman

Administrator: Frank Kosa

Call to Order:

Reeve Senft called the meeting to order at 9:00 a.m.

Agenda:

#272/21-MILLER:

That the agenda be adopted with the following changes and additions.

1. move the in-camera forward on the agenda for a personnel matter.
2. add additional accounts.

Carried

Minutes Regular Meeting:

#273/21- ARTHUR:

That the minutes of the November 2,2021 Regular Meeting be adopted with the amendment of adding Councillor Arthur being present.

Carried

Public Hearing Minutes Discretionary Use Application for Agriculture Fertilizer and Chemical Supply Establishment.

#274/21-SLYWKA:

That the minutes of the November 2, 2021 Public Hearing for the discretionary use permit for a Agriculture Fertilizer and Chemical Supply Establishment be adopted.

Carried

November Financial Statement:

#275/21-CZEMERES:

That the November Financial Statements be accepted as presented.

Carried

Foreman's Report:

#276/21-CZEMERES:

That the Foreman's report be accepted as presented.

Carried

Accounts Payable:

The following cheques/payments were removed from the general accounts payable and will be dealt with separately: Cheque No. 4811, 4832, 4833, 4836, 4838, 4848.

#277/21-ARTHUR:

That the November/December payables in the amount of \$1,248,738.23 represented by cheque numbers 4808 to 4848 less 4811,4832,4833,4836,4838,4848, payroll 637 to 640 and on-line payments be approved.

Carried

Councillor Czemerer declared a conflict on the following cheques, 4811 and 4838, refrained from discussion and voting. Councillor Arthur declared a conflict on cheque 4838 and refrained from discussion and voting.

#278/21-SLYWKA:

That cheques 4811 and 4838 be approved for payment in the amount of \$4,373.62.

Carried

Councillor Miller declared a conflict on cheque 4832 and refrained from discussion and voting.

#279/21-CZEMERES:

That cheque number 4832 in the amount of \$3,238.70 be approved for payment.

Carried

Councillor Van Luven declared a conflict on cheque 4833 and refrained from discussion and voting.

#280-MILLER:

That cheque number 4833 in the amount of \$2,666.30 be approved for payment.

Carried

Councillor Thomas declared a conflict in cheque number 4836 and 4838 and refrained from discussion and voting.

#281/21-MILLER:

That cheque numbers 4836 and 4838 be approved for payment in the amount of \$24,998.22. Cheque 4838 be adjusted to the following amounts, Ryan Czemerer, \$1,890. And %557.37 payable to the Dysart Community Rink for crop damage

Carried

Councillor Slywka declared a conflict on cheque number 4848 and refrained from discussion and voting.

#282/21-ARTHUR:

That cheque 4848 in the amount of \$2,764.50 be approved for payment.

Carried

Reeve Senft declared a conflict on the payment for Indemnity, Office Supervision and Public Works Inspection and refrained from discussion and voting.

#283/21-MILLER:

That the Reeves indemnity, supervision and public works inspection in the amount of \$7,691.10 be approved for payment.

Carried

Councillor Arthur declared a conflict on the payment for Indemnity, and Public Works Inspection and refrained from discussion and voting.

#284/21-CZEMERES:

That Councillor Arthur's indemnity and public works supervision and inspection be approved for payment in the amount of \$2,728.80.

Carried

Delegation:

Staff Sergeant Lerat and Segeant Kurtenbach representing the Fort Qu'Appelle RCMP Detachment presented to Council the annual review of activities in the Rural Municipality. The calls for 2021 were down about 25% from the previous year. Discussion ensued relating to their programs for 2022 and the proposed patrol program within the Municipality. They will be attending the local school for liaison between the students and staff at the school.

Reeve Senft thanked the Members for their reports and discussion with Council.

Public Hearing for Subdivision SW-26-23-14-W2

#285/21-ARTHUR:

That the meeting be recessed for the Public Hearing 10:50 p.m.

Carried

Resume Regular Meeting:

#286/21-MILLER:

That the Regular meeting of Council resume 11:00 a.m.

Carried

Council Reports:

Division 1:

Councillor Huber was not present

Division 2

Councillor Van Loven stated that extra he noticed caterpillar tracks in the ditch in Division 1 near the Balcarres Grid. Other than that, no further items to report.

Division 3

Councillor Czemerer roads are in good winter condition, nothing further to report.

Division 4

Councillor Slywka reported that he was investigating the gravel crushing for 2022. It appears all the roads are in winter condition.

Division 5:

Councillor Miller stated that she had no issues at the present.

Division 6:

Councillor Arthur stated that the Dysart Grid project is completed. There may be a couple of culvert issues as they were installed at the end of the project and the ground was freezing, there are humps and will be monitored. The culverts are flagged at those locations. All the culverts on Dysart North grid are marked as they do extend past the base of the road for public safety, as well as the fence around the borrow pit on the closed road allowance south of Section 28-23-15 W2. Council should consider the reclamation of the RM's gravel pit adjacent to the Dysart North Grid.

Reeve:

Reeve Senft reported that he attended the performance reviews of the Public Works Employees, and they went very well. He attended the interviews for the position of the Municipal Administrator, the candidates presented themselves very well, and the matter will come forth later in the agenda.

#287/21- MILLER:

That the Council reports be accepted.

Carried

Recess for lunch:

#288/21-ARTHUR::

That the meeting be recessed for a lunch break and resume at 1:00 p.m..

Carried

Resume Meeting:

#289/21-SLYWKA:

That the regular meeting of Council resume at 1:20 p.m.

Carried

Appointment of Auditors for 2021 :

#290/21-MILLER

That the firm of Dudley and Company be appointed at the Municipality's auditors for the 2021 audit.

Carried

Carried

Acknowledgment of Audit Process and Responsibilities :

#291/21-ARTHUR:

That acknowledgement of both parties responsibilities relating to the 2021 audit be recognized and the Council sign the acknowledgment letter relating to the audit and further after discussing the questionnaire on fraud.

Carried

Subdivision Approval as to Zoning Bylaw SW-26-23-14-W2:

#292/21-ARTHUR:

That proposed subdivision for an Agricultural/Residential site on the SW-26-23-14-W2 does comply with the Zoning By-law 2002-02, sections 5.2(2)(a), a residence or farmstead on a site of less than a quarter section. Site Requirement 5.3.2(1)(d)(ii) and (iii). Setbacks meet the requirements under section 5.3.5(1)(a).

Carried

Discretionary Use Permit Propane Storage and Distribution Facility:

#293/21-VAN LUVEN:

That under Zoning By-law 2002-02, section 5.2(4)(k) the Municipality is approving a Discretionary Use Development Permit for a Commercial Principal Use of a Propane Storage and Distribution Facility on a Pt. NW-23-Twp. 22, Rge 14, W2, being Block "B", Plan 102275681 as follows:
Bulk Propane Storage and Distribution Facility

- (1) Bulk Propane Storage and Distribution Facilities shall comply with all relevant provincial and federal regulations and requirements, including the Hazardous Substances and Waste Dangerous Good Regulations, The Fire Safety Act and National Fire Code. All necessary requirements and permits must be met and obtained prior to development commencing. The RM may require a copy of permits and approvals from other regulatory agencies.
- (2) The transportation and handling of propane in association with the facility shall comply will all municipal, provincial and federal regulations and requirements including the Transportation of Dangerous Goods Act and Regulations.

- (3) The RM may refer the application to the local fire department, Saskatchewan Public Safety Agency and the Ministry of Environment for review and comment.
- (4) The applicant may be required to submit additional information to assess the safety of the proposed facility and identify mitigation measures to address potential hazards.
- (5) Council may refuse the application if the proposed actions are inadequate to address potential hazards. Actions to avoid, prevent, mitigate hazards may be incorporated as development conditions.
- (6) Reasonable accessibility for emergency service vehicles and personnel shall be required. Emergency response plans may be required.
- (7) Facilities shall be safely contained and separated from buildings and areas of human habitation. Council may apply development conditions limiting the size, location and setbacks of the facility to site boundaries and adjacent uses.
- (8) The facility may be accommodated as an ancillary use to an existing principal use. Council will consider such proposals based on their compatibility with the principal use.
- (9) Development permits issued for a facility shall be subject to the condition that the permit may be revoked at any time if, in the opinion of the council, the conditions under which the permit was originally issued are no longer met.

Carried

WSP Engineering Change in Scope on Grid Project #639:

#294/21-ARTHUR:

That the change in scope for the engineering fees associated with the Grid Project #639 by WSP Engineering be approved from \$125,269 to \$145,874 due to environmental requirements for permits and additional field work.

Carried

Conservation Easement - Fisher:

#295/21-SLYWKA:

That the Municipality has no objection to the registering of the conservation easement on the NW-18-24-13-W2.

Carried

Gravel Purchase L & G Crushing Corp.

#296/21-MILLER:

That L & G Crushing Corp be informed that the Municipality cannot commit to the purchase of gravel in the current 2021 year, however it will be placed in the 2022 based on the quote of \$6.45/cu. yard on a volume of 10,000 cu yards.

Carried

Revenue Sharing Grant conditions for 2022:

#297/21-SLYWKA:

That the Ministry of Government Relations be informed that the Rural Municipality of Lipton, No. 217 meets all the requirements to be eligible for the 2022 Revenue Sharing Grant and that the administrator file the information with the Ministry.

Carried

Section 111(3) of the Municipalities Act:

#298/21-MILLER:

That under the provisions of Section 111 of the Municipalities Act, the Rural Municipality of Lipton, No. 217 designates Council as a whole the responsibility of hiring, suspending or dismissing of employees.

Carried

Retaining the Services of Western Municipal Consulting:

#299/21-ARTHUR:

That the Municipality retain the services of Western Municipal Consulting as the Municipality's Development Appeal Board.

Carried

Appointing of the Municipal Administrator under the Stray Animals Act:

#300/21-VAN LUVEN:

That the RM Administrator or Acting Administrator be appointed as the administrator on the Stray Animals Act.

Carried

Appointments for the Year 2022:

301/21-MILLER:

That Council approve the following appointments for the year 2022:

Deputy Reeve – Councillor Dale Czemerer

Finance and Budget Committee: Council as a Whole

Gravel and Roads – Councillors Czemerer, Arthur, Slywka, Van Luven

Machinery – Councillor Huber, Arthur, Miller
Union and Performance Committee – Councillor Van Luven, Miller,
Slywka
Policy and Bylaw Committee- Councillor Miller, Arthur, Czemerer
Cupar Nursing Home – James Slywka
Fort Hospital – Reeve Senft
Emergency Measures – Reeve Senft
East Central Transportation – Councillor Czemerer

Parkland Regional Library Representative – Councillor Slywka
Lipton Library Board – Councillor Slywka
Dysart Library Board – Councillor Czemerer
Lipton Recreation Board – Councillor Slywka
Dysart Recreation Board – Councillor Czemerer
Reeve is Ex-Officio on all boards and committees

Other Appointments:

Auditor – Dudley and Co. – Logan Hutt
Legal Advice – SARM Solicitors
Pest Control Officer – Ronnie Voeltz
Weed Inspector: -Jeffery Karol
District Board of Revision – Krista Kirchhofer 723-4717
Development Appeal Board: Sheryl Ballendine, Stew Demmans, Cameron
Duncan, Time Lafreniere, Mike Waschuk, Gordon Parkinson, David Thompson,
Stuart Hayward.
Poundkeeper – Garnet Harmen – 432-4803
Lipton Fire Chief – Bruce Goff – 336-2365
Dysart Fire Chief – Gary Kayter - 432-2141

Carried

Equipment Custom Rates 2022:

#302/21-SLYWKA

That the equipment custom rates for 2021 be as follows:

Graders - \$110.00/hour

Mower - \$70.00/hour

Non- ratepayers Grader - \$160.00/hour

Non-ratepayers Mower - \$110.00/hour

Minimum rate - \$30.00

Graders and Mower Custom work be limited to availability

Carried

Council Indemnity and Supervision Rates:

#303/21-CZEMERES:

That the Council Indemnity, Public Works Supervision rates be as follows:

| | |
|---|---|
| Regular and Special council meetings: | \$200.00 per diem |
| Office supervision by the Reeve | \$200.00 per diem |
| Special Meeting of Council, Public Works supervision and committee meetings | \$31.00 per hour up to 4 hours after which daily rates of \$200.00 apply. |
| Convention | \$125.00 per diem |
| Convention meal allowance | \$ 40.00 per diem |
| Mileage | \$.60 cents per km |

Carried

Meeting dates for 2022:

#304/19-ARTHUR:

That the First Tuesday of the month be the regular meeting date for Council and the meeting times be November to March 9:00 a.m. and April to October 8:00 a.m.

Carried

Correspondence:

#305/21-MILLER:

That the correspondence be noted and filed.

Carried

Enter into Camera:

306/21-MILLER:

That Council enter into an in camera session to discuss the personnel matter of retaining an administrator.

Carried

Revert to an open meeting:

307/21-ARTHUR:

That Council revert to an open meeting.

Carried

Offer of Position Administrator:

#308/21-MILLER

That the Municipality offer the position of Municipal Administrator to Ronda Heisler.

Carried

2000 mm Culvert:

309/21-MILLER:

That should every option as to the use of the existing 2000mm culvert by 8 metres be exhausted with the supplier of the culvert and W.F. Botkin, as to its repair or usability, that authorization be given to replace the culvert.

Carried

Adjourn:

#310/21-SLYWKA:

That the meeting be adjourned at 3:55 p.m.

Carried

Reeve:

Administrator:

Next Meeting: Tuesday January 4,, 2022 at 9:00 a.m. at the Municipal 226 Main Street