

Rural Municipality of Lipton #217
Agenda for March 10, 2017 Regular Council Meeting
The Rural Municipal Office, 226 Main Street, Lipton, SK
9:00 A.M.

1. Call to Order by Reeve

2. Agenda additions and approval of agenda

3. Reading of the Minutes

- a. February 13, 2017 Regular Meeting

4. Business Arising from the Minutes

5 (1) Statement of Financial Activity For February

6. List of Accounts for Approval

- (1) Payments for March

7. Delegations:

9:30 a.m. Possible, Mr. Ray Schulhauser wishes to address Council as to the state of the Roads South of his property and to the pasture lands.

8. Council Reports:

9. New Business

- a. Signatures as required as to the responsibility of the Auditor and Council's responsibility which includes the review of the annual risk of fraud statement.
- b. Resolution of Council that states their approval of the 2016 Financial Statement
- c. Correspondence from Bruce Goff-possible gravel source on his lands, NE-24-24-13-W2
- d. Invitation from the RCMP- to become a member of Rural Crime Watch Program
- e. Lipton Volunteer Fire Department/Village of Lipton has filed correspondence relating to the state of their fire fighting clothing and equipment replacement. I believe this to be for information purposes at this time. The Municipality presently gives a grant to both the Lipton and Dysart fire departments in the amount of \$2,000 annually for capital purchases.

- f. East Central Area Transportation Planning Committee- Workshop Thursday, March 30, 2017 Balcarres Town Hall. Fee \$30/person attending.

10. By-laws:

- a. By-law 2017-01 Code of Ethics By-law. The by-law may receive all three readings, Council may wish to add additional standards and values to the by-law prior to the readings

11. Correspondence

- a. SARM – re voluntary sponsorship to Sask Crime Stoppers. RM pays a grant of \$200
- b. Gov't of Sask. 2016 Rural Traffic Count results. Please not I will have a map that corresponds to the schedules available for each council member at the meeting,
- c. Sask Water Security letter of clarification to Bill 44
- d. University of Sask – Farm Injury Project
- e. North Valley Inter-Municipal Organization – Minutes-February 21 meeting
- f. Reminder of the Workshop on March 27th at Southy to explore a regional plan for the area. We have verified that four representatives from Lipton will be present.
- g. 2016 Census results for the RM of Lipton, Village of Dysart and Lipton
- h. Ombudsman Saskatchewan – conflict of interest Municipal Council Members. A brochure will be available at the meeting.
- i. Government of Saskatchewan – Planning Workshop in Fort Qu'Appelle, April 5th. Registration fee of \$50 per person, to register it is online.
- j. SARM Update for February, 2017
- k. Agriculture in the Classroom
- l. NVIMO – Memorandum of Understanding- proposed amendments.
- m. Sask Power – information as to their cash-offices being closed.

12 Administration Report:

- (a) Gravel usage in 2016, and material in stockpile at Freeland and Smith Pits. Administration has reviewed gravel usage, compared to Council's gravel policy as to required amount and worked towards a budget amount to meet the requirements. Copies will be available at the March 13 meeting. Gravel requirements has a budget implication.
- (b) A draft budget has been prepared, and will require additional information such as capital expenditures on a new grader, as the payments for a new grader are not in the draft budget, the payments in the budget are in the amount of \$52,000 which expires in September of this year.
The draft budget recognizes the Revenue Sharing Grant from the Province, however until the Province announces its position on the grant, it may have serious implications to the

road building program. Based on 2016 road clay-capping costs an average mile is \$92,000. The previous revenue sharing grant was \$299,744, what it will be in 2017 is an unknown. The revenue sharing grant would cover three miles of clay-capping.

2017 is a re-evaluation year for the assessment of property, presently we do not have the final assessment from SAMA, so when one talks about (mill rates or tax rates) , the tax rate will be reduced considerably due to the large increase in assessment values. It estimated that the assessed values will be 2.1 times the current assessment which is \$53,059,135. The new assessment would be in the area of \$111,424,184. However, until we have the new assessment that is speculative, as the taxable percentage on pasture lands has increased by 5% being 45% of assessed value being and residential has increase by 10%.being 80% of assessed value.

- (c) Administration has drafted a new Agreement for gravel, and had the draft vetted by SARM's legal services, the agreement covers the requirements for obtaining gravel and the necessary approvals required. The agreement is equitable to both parties. Copy attached.
- (d) REMEMBER THE CAPITAL ASSET WORKSHOP IS ON MONDAY, MARCH 20TH STARTING AT 9:00 A.M. I have forwarded to Council members some material which offers some background as to the Asset Management Plan. The Workshop will focus on what criteria Council will determine as the basis for asset management. Example is the state of the asset today, the year it was purchased or constructed, usage of the asset, useful life, cost of maintaining the asset, example, a road, cost of maintenance per annum for one mile, gravel, repairs, grading number of hours ,which then would include wages, equipment time, etc. This method no doubt is the most detailed, is it necessary, and do you want your operators to be book-keepers? Equipment replacement would go through much the same process, presently Council replaces a grader every five years or every three years, as to number of hours and warranty. Tractor, and other equipment. Do we start setting a cash reserve aside to cover the cost or equipment replacement, and not borrow funds. That would require a budget adjustment.

- 13. Councillor Miller has completed the employee reviews and wishes to have Council's input as the reviews will take place on March 22, at 10:30 a.m. Council may wish to go into camera to discuss the reviews.

14. Adjournment

Update: The administrator will be out of the office from March 22nd to perhaps March 30th due to an Aneurysm Operation. I believe that the office can be closed for that period of time and a replacement is not required, however one never knows and I will keep the Reeve informed. The phone message will be changed to address the office closure.