

**Rural Municipality of Lipton, No. 217**  
**Special Meeting Minutes**  
**September 15<sup>th</sup>, 2022**

The Special Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Lipton Seniors Centre located at 110 Main Street, Lipton on Thursday September 15th, 2022 commencing at 8:59 a.m.

Present: Reeve:

Corey Senft

Councillors:

Division 2: Greg Van Luven

Division 3: Dale Czemerer

Division 4: James Slywka

Division 5: Twila Miller

Division 6: Tomas Arthur

Administrator:

Ronda Heisler

Foreman:

Nick Petrar

Absent: Councillor:

Division 1: Bill Huber

**Call To Order**

Reeve Senft called the meeting to order at 8:59 a.m.

**Approval/Additions/Deletions To the Agenda**

243/22

**Moved By:** Councillor Arthur

THAT the agenda be adopted as presented.

**CARRIED**

**Councillor Arthur declared a conflict of interest for item 10.3 on the agenda being credit accounts receivable #80 missed payment.**

**Foreman Report:**

- Met with Councillor Arthur, WSP Engineer and Duncan Construction contractor to review warranty work needed on the 639 Grid.
- Plans for tree and willow mulching.
- Grass Cutting update.
- Update on work completed in the ditch by SE-25-22-13-W2 to prevent snow build up.
- Updates on culverts that need to be cleared.

**Foreman Report**

244/22

**Moved By:** Councillor Miller

THAT Council accepts the Foreman's report as presented.

**CARRIED**

**Foreman Nick Petrar exited Council Chambers at 9:46 a.m.**

**August 2nd, 2022 Regular Meeting Minutes**

245/22

**Moved By:** Councillor Miller

THAT the August 2nd, 2022 Regular Council Meeting minutes be approved as presented.

**CARRIED**

C.A.

RH

246/22

August 2nd, 2022 Public Hearing Minutes

**Moved By:** Deputy Reeve Czemerer

THAT the August 2nd, 2022 Public Hearing Meeting minutes be approved as presented.

**CARRIED**

247/22

July Financial Statement

**Moved By:** Councillor Slywka

THAT the Statement of Financial Activities for the month of July 2022 be approved as presented.

**CARRIED**

248/22

July Bank Reconciliations

**Moved By:** Councillor Van Luven

THAT the RCU and RBC Bank Reconciliations for the month of July 2022 be approved as presented.

**CARRIED**

249/22

List of Accounts for Approval

**Moved By:** Deputy Reeve Czemerer

THAT Council approves the List of Accounts for Approval as presented including Cheque No.4997 to 5016 and other online payments totaling \$136,975.15, Mastercard totaling \$802.89 and payroll for periods PP#16 and PP#17 totaling \$14,616.46.

**CARRIED**

**Councillor Miller exited Council Chambers at 10:02 a.m.**

**Councillor Miller returned to Council Chambers at 10:05 a.m.**

Council Reports:

Division 1:

- Absent

Division 2:

- Had a look at the hill in the creek for Murray. Bobby said it looked good after Nick cleaned it up so there is no need to take the hill off now and add clay especially when cash is low this year.

Division 3:

- Happy with grading. Nick is doing a fine job.
- Everything is good in Division 3.

Division 4:

- The mower is in Division 4 now.
- Jackson's dug up some stones on a road in the Division. We received complaints that some stones were left. Kevin picked the rocks when in the area cutting grass.

Division 5:

- Everything is peachy keen just waiting for the mower to get back to Division to do the top cut on Strasbourg and the bus route.

Division 6:

- Dysart grid needs gravel. Put another 100 yards. That's the 4th pass this year.
- Nick and I met with Carmen the contractor and Rheagan the engineer of the 639 Grid project to discuss warranty work. 1 culvert north of the Strasbourg Grid that needs fixing. Not sure how it will be fixed but it will be. Shoulders by the creek are

slumping and north of the Freeland the ditch is collapsed.

- Waiting for the mower to get back into division to do top cuts.
- Larry Blundell needs bush knocked back west of Boundary Road.

**Council Reports**

250/22 **Moved By:** Councillor Arthur

THAT the Council reports be accepted.

**CARRIED**

**Technical Break**

251/22 **Moved By:** Reeve Senft

THAT the time being 10:29 a.m. we take a 5-minute recess.

**CARRIED**

**Reconvene:**

252/22 **Moved By:** Deputy Reeve Czemerer

THAT the time being 10:34 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Calling Lakes Watershed Farm Stewardship Group**

253/22 **Moved By:** Deputy Reeve Czemerer

THAT Council acknowledges the letter from the Calling Lakes Watershed Farm Stewardship Group stating the group is no longer needed as the Lower Qu'Appelle Watershed Authority has assumed responsibility; THEREFORE Council agrees that the \$7,000.00 in the Calling Lakes Watershed Investment Fund be donated to STARS as suggested by the group.

**CARRIED**

**Mutual Aid 60 Day Cancellation Notices**

254/22 **Moved By:** Councillor Arthur

THAT Council accepts the R.M. of South Qu'Appelle and the Village of McLean's 60-day notice to cancel their participation in the regional mutual aid agreement signed through the Rural Municipality of Lipton's Bylaw 86-3.

**CARRIED**

**Councillor Arthur exited Council Chambers at 10:36 a.m. due to a conflict of interest.**

**Credit Accounts Receivable Account #80 Missed Payment**

255/22 **Moved By:** Councillor Slywka

THAT accounts receivable account #80 be credited the amount of \$60.00 as the payment was made in October of 2021 however it was recorded to the incorrect account.

**CARRIED**

**Councillor Arthur returned to Council Chambers at 10:38 a.m.**

**Credit Tax Roll Numbers 543 and 559**

256/22 **Moved By:** Councillor Van Luven

THAT tax roll numbers 543 and 559 be credited the 1% discount to allow for the 6% discount on taxes due to the tax payment for roll numbers 543 and 559 being sent to the Village of Lipton in error on August 31st.

**CARRIED**

C.S.

R.H.

- 257/22      **Municipal Compliance Discussion Paper**  
**Moved By:** Councillor Van Luven
- THAT Council acknowledges the Municipal Compliance Discussion Paper as information and filed.
- CARRIED**
- 258/22      **Raymore Credit Union Security Agreement**  
**Moved By:** Councillor Slywka
- THAT Council accepts the Raymore Credit Union's security agreement; FURTHERMORE, the Reeve and Administrator are hereby authorized to sign the agreement.
- CARRIED**
- 259/22      **Election Officials, Polling Place & Rate of Pay**  
**Moved By:** Deputy Reeve Czemerer
- That the Rural Municipality of Lipton #217 appoint Ronda Heisler as the Returning Officer for the November 9th, 2022 Election and that Ronda Heisler be authorized to appoint all other election officials as needed.
- Furthermore, the polling station for the 2022 Election be the Lipton Seniors Recreation Centre in Lipton and the rates for the 2022 Election officials be set as follows:  
Deputy Returning Officer: \$25.00/hr  
Poll Clerk: \$25.00/hr
- CARRIED**
- 260/22      **Advance Poll**  
**Moved By:** Councillor Miller
- THAT Council set the advance poll for the November 9th, 2022 Municipal Election on Wednesday, November 2nd, 2022 from 5:00 p.m. to 8:00 p.m.
- CARRIED**
- 261/22      **Tenders Received for Used CB Radios**  
**Moved By:** Deputy Reeve Czemerer
- THAT Council accepts the tender in the amount of \$105.00 plus shipping for the R.M.'s used CB radios
- CARRIED**
- 262/22      **Pletz Fence Removal For Road Upgrade**  
**Moved By:** Councillor Van Luven
- THAT the R.M. is sculpting the ditch on a small portion west of Range Road 2140 between Range Roads 230 and 240;  
THEREFORE the R.M. pay Jeremy Pletz \$397.72 for the removal and replacement of his fence located at legal land description NE-25-22-14-W2 to allow the R.M. access to complete the work.
- CARRIED**
- 263/22      **Grid 639 Warranty Work**  
**Moved By:** Councillor Miller
- THAT the R.M. contract Jackson Brothers to install an R.M. supplied 18" culvert on the north portion of the 639 Grid and Freeland Road.
- CARRIED**
- Acquire Land by R.M. Shop within Lipton**
- TABLED**

C-9.

RH

264/22 **Doetzel Letter of Concern**  
**Moved By:** Deputy Reeve Czemerer  
THAT the Administrator send a letter to Kieran and Deb Doetzel in reply to their letter regarding gravel test holes on property they are leasing stating they should contact the owner of the land with their concerns.  
**CARRIED**

265/22 **Use of RM Roads to Land Aerial Application Helicopter**  
**Moved By:** Councillor Van Luven  
THAT the Administrator send a letter to Clayton Air Services stating to disregard the first letter the R.M. sent regarding landing a helicopter on a semi trailer on municipal roads. Furthermore, to instruct the company to use an approach or client's field to park in when offering aerial application.  
**CARRIED**

**Clay Purchase Policy**  
**TABLED**

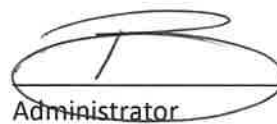
**Mulching/Brush Clearing Quote**  
**TABLED**

266/22 **Correspondence**  
**Moved By:** Councillor Arthur  
THAT the following correspondence be accepted as presented and filed:  
1) Travis Keisig, MLA - Queen Elizabeth II Platinum Jubilee Medal  
2) Town of Balcarres - Bylaw 6-86 Fort Qu'Appelle Mutual Aid Area  
3) R.M. of Wood River - Tax Tool Resolution  
**CARRIED**

267/22 **Administration Report**  
**Moved By:** Councillor Miller  
THAT Council accepts the Administrator report as presented.  
**CARRIED**

268/22 **Adjournment**  
**Moved By:** Councillor Miller  
THAT the meeting be adjourned at 12:34 p.m.  
**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

RH