

Rural Municipality of Lipton, No. 217
Special Meeting Minutes
October 3, 2023

The Special Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office located at 226 Main Street, Lipton on Tuesday October 3, 2023 commencing at 9:30 a.m.

Present: Reeve:

Corey Senft

Councillors:

- Division 1: Bill Huber
- Division 2: Darwin Huber
- Division 3: Dale Czemerer
- Division 4: Christopher Catto
- Division 5: Twila Miller
- Division 6: Tomas Arthur

Administrator:

Ronda Heisler

Foreman:

Nick Petrar

Call To Order

Reeve Senft called the meeting to order at 9:30 a.m.

Approval/Additions/Deletions To the Agenda

2023/263

Moved By: Deputy Reeve Dale Czemerer

THAT the agenda be adopted as presented.

CARRIED

Foreman Report:

- Had some grader issues in the last month with the ERG sensor and transmission cooler hose leak.
- The Freeland Road project started on September 5th
- C. Duncan Construction completed the warranty work on the 639 Grid. To me it's better but still not perfect.
- Concerns of ratepayers pushing snow over the road and leaving big piles in the ditch which turns to ice if the grader doesn't get there right away. This causes snow removal issues.
- Division 4 is almost done for grass cutting once complete all the mains will have been done. He has been getting lots of willows this year.
- Had to replace PTO on the mower
- Was hoping JDR Contracting would have been here by now to mulch but says he should be here sometime in October weather depending.

Foreman Report

2023/264

Moved By: Councillor Twila Miller

THAT Council accepts the Foreman's report as presented.

CARRIED

Nick Petrar left the meeting at 9:47 a.m.

August 22, 2023 Regular Meeting Minutes

2023/265

Moved By: Councillor Bill Huber

THAT the August 22nd, 2023 Regular Council Meeting minutes be approved as presented.

CARRIED

CIS
RH

2023/266 **Statement of Financial Activities**
Moved By: Councillor Twila Miller

THAT the Statement of Financial Activities for the month of August 2023 be approved as presented. This report shall be attached hereto and form part of these minutes.

CARRIED

2023/267 **Bank Reconciliations**
Moved By: Councillor Christopher Catto

THAT the RCU and RBC Bank Reconciliations for the month of August be approved as presented. These reports shall be attached hereto and form part of these minutes.

CARRIED

2023/268 **List of Accounts for Approval**
Moved By: Councillor Darwin Huber

THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5234 to 5267 and other online payments totaling \$825,850.62, Mastercard totaling \$471.46 and payroll for periods PP#17, PP#18 and PP#19 totaling \$22665.97. This report shall be attached hereto and form part of these minutes.

CARRIED

Council Reports:

Division 1:

- I told Jeremy Pletz that we would try and put some pit run in the area he is concerned about. Jacksons applied pit run and the grader graded the area and it is now complete.
- Raymond Lingelbach called to let me know the road by Garnet Horseman's needed to be graded.
- I have grass cutting concerns. Lots of places in my division need the willows and weeds dealt with.
- Finding some grass in the ditches in my division are getting sprayed out.
- Washboard concerns.
- I graveled 2 miles of the Hayward Road. Also went and had a look at the Freeland Road Project just to see how it was going.

Division 2:

- Washboard concerns. Just needs to cut a wee bit more.
- Greg VanLuven called me regarding gravel.
- Grader is leaving too much gravel on the sides of the roads.

Division 3:

- Need a yard sign and some Grid 639 signs. Will follow up with the Administrator on the exact signs.
- Had a sign which way to go to Lipton and Dysart by my road and it is no longer there.
- Grading concerns brought up with the Foreman.

Division 4:

- Happy with the mowing in my division he is getting lots of willows.
- Obtained a quote for the road work I would like completed in my division.

Division 5:

- What are we going to do with the willows we can't get with the mower? Could we consider spraying them with something?
- When mulching I have some spots to be completed.
- Concerns of grading lately. Seems to be a bit more noticeable lately.

- Freeland Road project should hopefully be completed this week. The new engineer on this project has been way better than the previous engineer. I'm happy with the job so far.

- Grass cutting has been good for what we had asked him to do this year.

Division 6:

- Happy with grass cutting. Like that he's getting down and getting willows cut down.

- Warranty work on the 639 Grid started yesterday. The North culvert was rough and slumping shoulder in the bottom of the creek. They are trying to pull clay instead of hauling it. It's 80-90% better but not the best.

- Kellross sent their operator to grader school and I think we should consider this as well.

Reeve:

- I don't have anything that hasn't already been brought up.

- Freeland Project is moving along.

- Drones could spray willows that are hard to get and possible seed grass. We could consider doing this.

- Terry Petrichuk called with concerns of the grade North of Karpinsky's. Sawchuk has filled in all the low spots and it's now filling the ditch and wrecking the road.

Council Reports

2023/269

Moved By: Councillor Tomas Arthur

THAT the Council reports be accepted.

CARRIED

Acknowledge Sask Power Letter Re: Concerns of Power Pole Placement

2023/270

Moved By: Deputy Reeve Dale Czemerer

THAT Council acknowledges the reply from Sask Power regarding the letter sent to them as per resolution 2023/253 stating their design guidelines dictate pole installation must be a distance of .5 meters inside the road allowance for rebuild projects and in the future should the RM like the poles set further back from the road center on future projects the RM would need to acquire the land and widen the road allowance.

CARRIED

Acknowledge RM of Kellross Letter Re: Snow Clearing

2023/271

Moved By: Councillor Twila Miller

THAT Council acknowledges the reply letter received from the Rural Municipality of Kellross No. 247 stating they will keep the road clear from snow as best as they can in response to the Rural Municipality of Lipton's No. 217 letter sent requesting them to clear snow on Range Road 250 from Range Road 2145 east to Highway 35.

CARRIED

SARM Midterm Convention

2023/272

Moved By: Councillor Tomas Arthur

THAT the Administrator and any Councillors wanting to attend the 2023 SARM Midterm convention in Regina on November 8th and 9th are approved to attend.

CARRIED

Administrator To Attend UMAAS Fall Workshop

2023/273

Moved By: Councillor Twila Miller

That the Administrator attend the UMAAS fall workshop in Weyburn.

CARRIED

2023/274 **Refund Receipt 230024-10 & 230024-011**
Moved By: Councillor Twila Miller
THAT Council approves of the administrator refunding tax receipts 230024-10 in the amount \$258.70 and 230024-011 in the amount of \$327.10 due to an over payment on account due to land sales transaction as the previous owner thought they were to pay a pro-rated amount for 2023.

CARRIED

2023/275 **Cancel Outstanding Charges on A/R Acct. #92**
Moved By: Councillor Christopher Catto
THAT Council agrees to cancel the outstanding charge of \$13.50 from 2021 on accounts receivable account #92 as the fees were paid just not receipted to accounts receivable.

CARRIED

2023/276 **Draft Changes to Council Procedures Bylaw**
Moved By: Councillor Darwin Huber
THAT Council directs the administrator to draft changes to the Council Procedure Bylaw and present the changes to Council at the October regular meeting.

CARRIED

2023/277 **Contract Laurie-Anne Rusnak Consulting For Union Negotiations**
Seconded By: Councillor Tomas Arthur
THAT the Rural Municipality of Lipton No. 217 contract Laurie-Anne Rusnick at a cost of \$110.00/hr plus mileage to represent the Rural Municipality during the 2023 union negotiations.

CARRIED

Councillor Arthur declared a conflict of interest and refrained from voting.

2023/278 **Christmas Party**
Moved By: Councillor Twila Miller
THAT the Rural Municipality of Lipton purchase tickets for all Councillors, Staff and their spouses for the Dysart Community Rink Comedy Night on December 9th for the R.M. Christmas party.

CARRIED

2023/279 **Road Right of Way NE-04-24-15-W2**
Moved By: Councillor Bill Huber
THAT the Rural Municipality of Lipton No. 217 purchase 1.04 hectares of land from NE-04-24-15-W2 from Avenue Living Agricultural Land GP Ltd. to widen the road allowance missed in error during the 639 Grid Clay Capping project in 2021 at a total cost of \$4,682.74.

CARRIED

2023/280 **Review Motion 2023/260 Road Work from Road Tour**
Moved By: Councillor Darwin Huber
THAT the R.M. rescind resolution 2023/260 due to being unable to obtain clay in the area and instead moves forward with the road work needed in Division 1 on Range Road 2131 between sections 13 and 14-23-13-W2 at a cost not to exceed \$15,000.00.

CARRIED

1-5

RH

2023/281 **Division 4 Road Work Quote**
Moved By: Councillor Christopher Catto
THAT Barry Sawchuk be contracted to complete the road work on Range Road 2134 between sections 20 and 21-24-13-W2 at a cost of \$4,000.00. Furthermore the R.M. will supply an 18" X 55' culvert and a grader to help with the work.
CARRIED

2023/282 **Purchase Replacement Culvert Extensions for Freeland Project**
Moved By: Councillor Twila Miller
THAT due to an engineering error on the sizing of the 1500mm culvert being sized as 1600mm culvert within the Freeland project tender the wrong culvert extensions were ordered. Therefore, Council ratifies the purchase of replacement culvert extensions at a cost of \$8,197.23. Furthermore, the Administrator is to submit a claim to WSP E & I Canada Limited to cover the costs due to their error.
CARRIED

2023/283 **Correspondence**
Moved By: Councillor Tomas Arthur
THAT the following correspondence be accepted as presented and filed:
1) Water Security Agency - Flood Damage Reduction Program
2) SaskPower - Fire Suppression Invoice Letter
3) Sask Parks and Rec Association - 2023 Board of Directors Election
CARRIED

2023/284 **Within the Administrator Report - Share Municipal Office Tree Removal with Neighbour**
Moved By: Deputy Reeve Dale Czemerer
THAT the tree between the municipal office and property to the north of the R.M. office is split and is causing a concern of safety. Therefore the R.M. and neighbour shall share the cost in removing the tree.
CARRIED

2023/285 **Administration Report**
Moved By: Councillor Twila Miller
THAT Council accepts the Administrator report as presented.
CARRIED

2023/286 **In Camera**
Moved By: Councillor Bill Huber
THAT this meeting move to closed session at 12:36 p.m. as per section 120 of The Municipalities Act and section 21(a) of The Local Authority Freedom of Information and Protection of Privacy Act to discuss the following matters:
Legal
In Attendance:
Reeve Corey Senft
Division 1 Councillor Bill Huber
Division 2 Councillor Darwin Huber
Division 3 Councillor Dale Czemerer
Division 4 Councillor Christopher Catto
Division 5 Councillor Twila Miller
Division 6 Councillor Tomas Arthur
Administrator Ronda Heisler
CARRIED

2023/287 **Revert to Open Meeting**
Moved By: Councillor Twila Miller
THAT Council revert to an open meeting at 12:40 p.m.
CARRIED

1-5 RH

2023/288


Adjournment

Moved By: Councillor Tomas Arthur

THAT the meeting be adjourned at 12:40 p.m.

CARRIED



Reeve

Administrator