

Rural Municipality of Lipton, No. 217

Regular Meeting Minutes

November 21, 2023

The Regular Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office located at 226 Main Street, Lipton on November 21, 2023 commencing at 9:01a.m.

Present: Reeve:

Corey Senft

Councillors:

Division 1: Bill Huber

Division 3: Dale Czemerer

Division 4: Christopher Catto

Division 5: Twila Miller (Via Zoom)

Administrator:

Ronda Heisler

Foreman:

Nick Petrar

Absent:

Councillor:

Division 2: Darwin Huber

Division 6: Tomas Arthur

Call To Order

Reeve Senft called the meeting to order at 9:01 a.m.

Approval/Additions/Deletions To the Agenda

2023/321

Moved By: Councillor Christopher Catto

THAT the agenda be adopted as presented with the following item be added to the agenda:

General Discussion regarding rate payer inquiry into road closer process

CARRIED

Foreman Report

2023/322

Moved By: Councillor Bill Huber

THAT Council accepts the Foreman's report as presented.

CARRIED

Foreman Nick Petrar left the meeting at 9:09 a.m.

October 17, 2023 Regular Meeting

2023/323

Moved By: Councillor Christopher Catto

THAT the October 17th, 2023 Regular Council Meeting minutes be approved as presented.

CARRIED

October 30, 2023 Special Meeting Minutes

2023/324

Moved By: Councillor Bill Huber

THAT the October 30th, 2023 Special Council Meeting minutes be approved as presented.

CARRIED

November 16, 2023 Special Meeting Minutes

2023/325

Moved By: Deputy Reeve Dale Czemerer

THAT the November 16th, 2023 Special Council Meeting minutes be approved as presented.

CARRIED

- 2023/326 **Bank Reconciliations**
Moved By: Councillor Christopher Catto
 THAT the RCU and RBC Bank Reconciliations for the month of October 2023 be approved as presented.
 CARRIED
- 2023/327 **Statement of Financial Activities**
Moved By: Councillor Bill Huber
 THAT the Statement of Financial Activities for the month of October 2023 be approved as presented.
 CARRIED
- 2023/328 **List of Accounts for Approval**
Moved By: Councillor Christopher Catto
 THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5280 to 5309 and other online payments totaling \$190,013.77, Mastercard totaling \$91.77 and payroll for periods PP#21, PP#22 and PP#23 totaling \$20,917.06. This report shall be attached hereto and form part of these minutes.
 CARRIED
- Delegation - 9:30 a.m. Corrine Lubiniecki - Community Futures Ventures**
 Corrine presented the numerous funding opportunities for new small businesses that Community Futures Ventures offers.
- Delegation - 10:00 a.m. - Laurie Blundell To Discuss Fire Services Invoice**
 Laurie Blundell attended the meeting to request Council cancel half her fire fighting services invoice due to errors on both herself and the Dysart Fire Department during the fire call on June 3rd, 2023 located at SW-29-24-15-W2.
- 2023/329 **Council Reports**
Moved By: Deputy Reeve Dale Czemerer
 THAT the verbal Council reports be accepted.
 CARRIED
- 2023/330 **Foreman Request to Carry Over Holidays**
Moved By: Deputy Reeve Dale Czemerer
 THAT Council approve the foreman carrying forward 5 holiday days from 2023 into 2024.
 CARRIED
- 2023/331 **Administrator Holidays**
Moved By: Councillor Twila Miller
 THAT the Administrator be granted time for holidays from December 12th-19th with the option of not taking them due to other commitments.
 CARRIED
- Councillor Bill Huber left the meeting at 10:58 a.m.**
- 2023/332 **Assessment Roll Verification**
Moved By: Deputy Reeve Dale Czemerer
 THAT Council acknowledge the SAMA 2023 assessment roll verification certificate as presented.
 CARRIED

C.S

R+1

2023/333 SARM Property Self Insurance Program 2024 Renewal
Moved By: Councillor Twila Miller
THAT Council approves the 2024 SARM Property Self Insurance Program renewal with the removal of the 2016 Schulte XH 1500-4 mower and flex arm.
CARRIED

2023/334 SARM Liability Self Insurance Program 2024 Renewal
Moved By: Councillor Christopher Catto
THAT Council approves the 2024 SARM Liability Self Insurance Plan Policy as presented.
CARRIED

2023/335 SARM - Employee Annual Benefits 2024 Renewal
Moved By: Deputy Reeve Dale Czemerer
THAT Council approves the 2024 SARM annual employee benefit renewal as presented.
CARRIED

2023/336 2024 RDARM CONVENTION
Moved By: Councillor Twila Miller
THAT the Administrator and any Councillors wishing to attend are authorized to attend the 2024 Regina District Association of Rural Municipalities annual convention on January 4th & 5th, 2023.
CARRIED

Reeve Senft declared a conflict of interest at 11:11 a.m. and refrained from discussion and voting.

Deputy Reeve Czemerer assumed chair at 11:11a.m.

2023/337 SaskPower - NE-02-23-14-2-W2 Plan of Proposed Line
Moved By: Councillor Twila Miller
THAT Council acknowledges Sask Powers letter informing the RM of their plans to bore under the 35 Highway to allow for the installation of primary cable to NE-02-23-14-W2.
CARRIED

Reeve Senft assumed the chair at 11:12 a.m.

2023/338 Change Date of December Meeting
Moved By: Councillor Twila Miller
THAT the December regular meeting be held on December 11th only if the Administrator takes holidays. Furthermore, should the Administrator not take the slated holidays the regular meeting date will revert back to the regular scheduled date providing the Administrator provides Public Notice as per the Public Notice Bylaw.
CARRIED

2023/339 Weed Inspector Report
Moved By: Councillor Twila Miller
THAT Council accepts the weed inspector report as presented.
CARRIED

2023/340 WSP Canada Inc. Culvert Extension Reimbursement
Moved By: Deputy Reeve Dale Czemerer
THAT Council gives the Administrator approval to sign the full and final release agreement between the Rural Municipality of Lipton No. 217 and WSP Canada Inc. regarding the culvert extension error claim the R.M. submitted to WSP Canada Inc. during the Freeland Road Project.
CARRIED

C-3

RH

2023/341 Release Payment to WSP Canada Inc.
THAT Council approves the release of Cheque 5279 in the amount of \$8,380.93 to WSP E&I Canada Limited once the Rural Municipality of Lipton receives the payment from WSP Canada Limited for the error in culvert extensions size claim submitted by the R.M. to WSP.

CARRIED

2023/342 Asset Management Plan
Moved By: Deputy Reeve Dale Czemerer
THAT Council adopt Policy #200-29 being the Asset Management plan.

CARRIED

2023/343 Correspondence
Moved By: Councillor Twila Miller
THAT the following correspondence be accepted as presented and filed:
1) Fire Underwriters Survey - Petition in Support of Bill C310
2) SARM - News Release - The Voice of Rural Sask. In Ottawa
3) Professional Building Inspections - Update
4) Ag Producers of Sask. - Invite to AGM
5) Village of Lipton - Water Rate Increase

CARRIED

2023/344 Administration Report
Moved By: Councillor Christopher Catto
THAT Council accepts the Administrator report as presented.

CARRIED

2023/345 In Camera
Moved By: Councillor Twila Miller.
THAT this meeting move to closed session at 11:56 a.m. as per section 120 of The Municipalities Act and section 16(1) of The Local Authority Freedom of Information and Protection of Privacy Act to discuss the following matters:
Review and discuss draft collective agreement

In Attendance:

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|-----------------------|-------------------------|
| Reeve | Corey Senft |
| Division 1 Councillor | Bill Huber |
| Division 3 Councillor | Dale Czemerer |
| Division 4 Councillor | Christopher Catto |
| Division 5 Councillor | Twila Miller (Via Zoom) |
| Administrator | Ronda Heisler |


CARRIED

2023/346 Revert to Open Meeting
Moved By: Councillor Christopher Catto
THAT Council revert to an open meeting at 12:08 p.m.

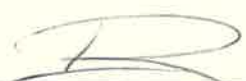
CARRIED

2023/347 Adjournment
Moved By: Deputy Reeve Dale Czemerer
THAT the meeting be adjourned at 12:09 p.m.

CARRIED



Reeve



Administrator