

**Rural Municipality of Lipton, No. 217**  
**Regular Meeting Minutes**  
**January 16, 2024**

The Regular Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office located at 226 Main Street, Lipton on January 16, 2024 commencing at 9:03 a.m.

**Present:**

**Councillors:**

- Division 1: Bill Huber
- Division 2: Darwin Huber
- Division 3: Dale Czemerer
- Division 4: Christopher Catto
- Division 5: Twila Miller
- Division 6: Tomas Arthur

**Administrator:**

Ronda Heisler

**Foreman:**

Nick Petrar

**Absent:**

**Reeve:**

Corey Senft

**Call To Order**

Deputy Reeve Czemerer called the meeting to order at 9:03 a.m.

**Approval/Additions/Deletions To the Agenda**

2024/001

**Moved By:** Councillor Tomas Arthur

THAT the agenda be adopted with the following additions and changes:

- 1) Add Ratepayers meeting into new business
- 2) Move up agenda item 11.13 review grader tenders to immediately after the Foreman report
- 3) Move up Agenda Item 11.7 RDARM Resolution Request for Co-Sponsors to immediately after reviewing the grader tenders.

**CARRIED**

**Foreman Report**

2024/002

**Moved By:** Councillor Twila Miller

THAT Council accepts the Foreman's report as presented.

**CARRIED**

**Review Grader Tenders**

2024/003

**Moved By:** Councillor Bill Huber

WHEREAS, the Rural Municipality of Lipton No. 217 called for tenders to purchase a 2024 AWD Motor Grader with the option to trade in one 2018 140M with serial number N9D01008. Whereas Council has reviewed the tender packages from Brandt, Finning and SMS Equipment. THEREFORE, be it resolved, that the R.M. of Lipton No. 217 purchases the following from Finning Canada:

One new 2023 Caterpillar 150 15A AWD Motor Grader, serial number OEB501227 with 12 months of travel included on all warranty claims:

New 2023 Motor Grader	\$551,426.80
12 Month Warranty with travel	\$0.00
Gross Trade Allowance	(\$ 197,500.00)
Subtotal	<u>\$353,926.80</u>
GST Tire Recycling Fee	\$17.10
GST (5%)	\$17,696.34
PST (6%)	\$21,235.61

*DC*

*RA*

Tire Recycling Fee \$354.00  
Total Sale Price \$393,230.45

CARRIED

Foreman Nick Petrar left the meeting at 9:57 a.m.

2024/004 RDARM Resolution Request for Co-Sponsors  
**Moved By:** Councillor Christopher Catto

THAT the Rural Municipality of Lipton No. 217 be a co-sponsor for the resolution put forth by the Rural Municipality of Tullymet No. 216 regarding government policies around carbon dioxide at the Regina District Association of Rural Municipalities convention to be brought forward at the 2024 SARM Annual Convention.

CARRIED

2024/005 December 11, 2023 Regular Meeting Minutes  
**Moved By:** Councillor Christopher Catto

THAT the December 11<sup>th</sup>, 2023 Regular Council Meeting minutes be approved as presented.

CARRIED

2024/006 December 2023 Statement of Financial Activities Deferred to February Meeting  
**Moved By:** Councillor Twila Miller

THAT Council acknowledges the December 2023 statement of financial activities will be presented at the February meeting to allow time to enter the year end entries.

CARRIED

2024/007 Bank Reconciliations  
**Moved By:** Councillor Darwin Huber

THAT the RCU and RBC Bank Reconciliations for the month of December 2023 be approved as presented. These reports shall be attached hereto and form part of these minutes.

CARRIED

2024/008 Final December Payments List of Accounts for Approval  
**Moved By:** Councillor Tomas Arthur

THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5335 to 5342 and other online payments totaling \$43,728.37, Mastercard totaling \$132.37 and payroll for periods PP#25 and PP#26 totaling \$9,957.03. This report shall be attached hereto and form part of these minutes.

CARRIED

2024/009 2024 List of Accounts for Approval  
**Moved By:** Councillor Christopher Catto

THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5343 to 5355 and other online payments totaling \$156,037.21, Mastercard totaling \$594.00 and payroll for period PP#1 totaling \$4,887.64. This report shall be attached hereto and form part of these minutes.

CARRIED

Councillor Catto left the meeting at 10:28 a.m.

2024/010 Council Reports  
**Moved By:** Councillor Tomas Arthur

THAT the verbal Council reports be accepted.

CARRIED

2024/011 Acknowledge BOR Member Harvey McEwan Resignation  
**Moved By:** Councillor Twila Miller

THAT Council acknowledges the resignation of Harvey McEwan from the District Board of Revision.

CARRIED

2024/012 **Hire Casual Office Assistant**  
**Moved By:** Councillor Bill Huber

THAT the Rural Municipality of Lipton No. 217 hire Mya Stout as a casual office assistant at an hourly rate of \$20.00/hr to allow for the R.M. office to be open a couple days a week while the Administrator is on holidays for more than a week at a time.

CARRIED

2024/013 **Change Date of February Meeting**  
**Moved By:** Councillor Twila Miller

THAT the February 2024 regular meeting of Council be changed to February 13th, 2024.

CARRIED

2024/014 **Administrator Holidays**  
**Moved By:** Councillor Twila Miller

THAT the Administrator be granted holidays from February 20th to March 7th, 2024 being 11 holiday days.

CARRIED

2024/015 **Fidelity Bond**  
**Moved By:** Councillor Bill Huber

THAT Council acknowledges the 2024 fidelity bond as presented.

CARRIED

2024/016 **Appoint Returning Officer**  
**Moved By:** Councillor Tomas Arthur

THAT Council appoints Ronda Heisler as the Returning Officer for 2024.

CARRIED

2024/017 **Request to Implement Coyote Bounty**  
**Moved By:** Councillor Bill Huber

THAT as per the request of Garnet Harman and due to the increase in coyotes within the Rural Municipality of Lipton No. 217 Council implement a bounty of \$30.00 per set of coyote paws.

DEFEATED

**Councillor Bill Huber left the meeting at 11:04 a.m.**

2024/018 **Request for Road Closure - NE-35-24-15-W2**  
**Moved By:** Councillor Tomas Arthur

THAT the undeveloped road located between legal land descriptions NE-35-24-15-W2 and NW-36-24-15-W2 being legal land description ORA 124-24-15-2 Ext 0 is not used for travel and does not restrict access to any other land, therefore administration shall prepare the required public notice and bylaw for first reading at the February 13th, 2024 meeting to allow for the road closure and lease of the road.

CARRIED

2024/019 **Freeland Road Project Final Cost Analysis**  
**Moved By:** Councillor Tomas Arthur

THAT Council acknowledges the final cost analysis for the Freeland Road project.

*T.C.*

*RH*

CARRIED

2024/020 Add Road Maintenance Training to the Agenda

**Moved By:** Councillor Tomas Arthur

THAT Council adds reviewing the road maintenance schooling offered by Evolution Training and Consulting Ltd. as well sending the grader operators and Council to grader training school to the agenda to discuss immediately.

CARRIED

2024/021 Road Maintenance Training

**Moved By:** Councillor Twila Miller

THAT the Rural Municipality of Lipton No. 217 contracts Evolution Training and Consulting Ltd. to perform the two-day road maintenance training for the two grader operators and any Councillor who would also like to attend.

CARRIED

2024/022 Green Light Inspection For Tractor and Mower

**Moved By:** Councillor Tomas Arthur

THAT Council approves of sending the tractor to Pattison Agriculture and the mower to RCS Repair in early spring to have greenlight inspections performed on each piece of equipment.

CARRIED

2024/023 Review Supply Leased Land for Gravel Extraction Tenders

**Moved By:** Councillor Twila Miller

WHEREAS, the Rural Municipality of Lipton No. 217 initiated an invitation to tender for the supply of land via lease to extract gravel and only one tender was received; WHEREAS, the R.M. of Lipton No. 217 is concerned that accepting only one tender may not result in fair and competitive pricing;

THEREFORE, be it resolved that the Rural Municipality of Lipton No. 217 hereby decides not to accept the tender received and directs the Administrator to take alternative measures including sending out letters to land owners within the R.M. requesting quotes from them to achieve the objectives of the 2024/2025 R.M. of Lipton No. 217 gravel extraction.

CARRIED

2024/024 2024 Administrator Salary

**Moved By:** Councillor Tomas Arthur

THAT discussion on the Administrator's 2024 salary be tabled until the February meeting.

CARRIED

2024/025 Bylaw 2023-10 Snow Piling Restriction Bylaw Third Reading and Adoption

**Moved By:** Councillor Tomas Arthur

WHEREAS the Rural Municipality of Lipton No. 217 has undertaken the second reading of Bylaw 2023-10 and has identified a need for an amendment; THEREFORE Section 3 of Bylaw 2023-10 be amended as follows:

3. When clearing snow from private property, including, but not limited to, driveways, snow shall not be pushed or piled:
  - a. over or on a roadway
  - b. anywhere within the road allowance, including the ditch, to a height higher than one (1) foot below the lowest part of the roadway

FURTHERMORE, third reading shall be tabled to the February regular meeting.

CARRIED

2024/026 Bylaw 2023-11 Council Procedure Bylaw Third Reading and Adoption

**Moved By:** Councillor Twila Miller

D.V

RA

THAT Bylaw 2023-11 being a Bylaw to regulate the meeting procedures of Council, Council Committees and Other Bodies be read a third time and adopted.

CARRIED

2024/027 Bylaw 2023-12 Public Notice Bylaw Third Reading and Adoption  
**Moved By:** Councillor Tomas Arthur

THAT Bylaw 2023-12 being a Bylaw to establish a public notice policy be read a third time and adopted.

CARRIED

2024/028 Correspondence  
**Moved By:** Councillor Twila Miller

THAT the following correspondence be accepted as presented and filed:

- 1) Crime Stoppers - 2024 Donation Request
- 2) East Central Transportation Committee - Aug. 10 & Nov. 9, 2023 Executive Meeting Minutes
- 3) Ministry of Agriculture - Steaks & Stems Event
- 4) Plant Health Network - Newsletter
- 5) RCMP - Quarterly Statistics
- 6) SARM - 2024 Membership Fees
- 7) SARM - 2024 Service Fees
- 8) SARM - Bob Moulding Letter of Intent Division 1 Elections
- 9) Sask. Building & Technical Standards - Adoption of the 2020 Construction Code
- 10) Sask. Highways - Aggregate Crushing Project Info Sheet
- 11) Sask. Municipal Hail Insurance - Yearly Claim Update
- 12) RCMP - Oct. - Dec. 2023 Community Policing Report
- 13) Sask. Public Works Association - 2024 Annual Conference

CARRIED

2024/029 Administration Report  
**Moved By:** Councillor Tomas Arthur

THAT Council accepts the Administrator report as presented.

CARRIED

2024/030 Ratepayer's Meeting  
**Moved By:** Councillor Darwin Huber

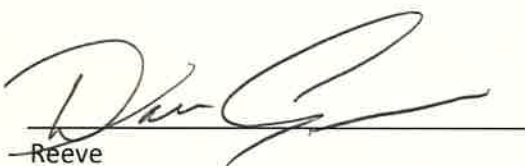
THAT we table discussions on a ratepayer's meeting until the February meeting.

CARRIED

2024/031 Adjournment  
**Moved By:** Councillor Tomas Arthur

THAT the meeting be adjourned at 12:21 p.m.

CARRIED

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

*D. E.*

*R.H.*