

**Rural Municipality of Lipton, No. 217**  
**Regular Meeting Minutes**  
**February 13, 2024**

The Regular Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office located at 226 Main Street, Lipton on February 13, 2024 commencing at 9:03 a.m.

Present: Deputy Reeve: Dale Czemereres  
Councillors:

Division 1: Bill Huber  
Division 2: Darwin Huber  
Division 4: Christopher Catto  
Division 6: Tomas Arthur  
Administrator:  
Ronda Heisler

Absent: Reeve: Corey Senft  
Councillor:

Division 5: Twila Miller

**Call To Order**

Deputy Reeve Czemereres called the meeting to order at 9:03 a.m.

**Approval/Additions/Deletions To the Agenda**

**Moved By:** Councillor Tomas Arthur

2024/032

THAT the agenda be adopted with the following additions:

- 1) Send letter to Village of Dysart and Dysart Fire Department re:  
request reimburse for partial fire call
- 2) In Camera Human Resources Concern

**CARRIED**

**Council Reports**

**Moved By:** Councillor Bill Huber

2024/033

THAT the verbal Council reports be accepted.

**CARRIED**

**Administration Report**

**Moved By:** Councillor Christopher Catto

2024/034

THAT Council accepts the Administrator report as presented.

**CARRIED**

**January 16, 2024 Regular Meeting Minutes**

**Moved By:** Councillor Tomas Arthur

2024/035

THAT the January 16, 2024 Regular Council Meeting minutes be approved as presented.

**CARRIED**

**December Statement of Financial Activities**

**Moved By:** Councillor Darwin Huber

2024/036

THAT the Statement of Financial Activities for the month of December 2023 be approved as presented.

**CARRIED**

2024/037 January 2024 Statement of Financial Activities  
**Moved By:** Councillor Tomas Arthur  
THAT the Statement of Financial Activities for the month of January 2024 be approved as presented. **CARRIED**

2024/038 Bank Reconciliations  
**Moved By:** Councillor Christopher Catto  
THAT the RCU and RBC Bank Reconciliations for the month of January 2024 be approved as presented. **CARRIED**

2024/039 List of Accounts for Approval  
**Moved By:** Councillor Christopher Catto  
THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5356 to 5368 and other online payments totaling \$44,857.03, Mastercard totaling \$232.03 and payroll for periods PP#2 and PP#3 totaling \$7709.92. This report shall be attached hereto and form part of these minutes. **CARRIED**

**Cpl Owen Third entered the meeting at 9:15 a.m.**  
9:15 a.m. Cpl Owen Third RCMP Livestock Investigator  
Cpl Owen Third RCMP Livestock Investigator was in to provide Council information regarding the responsibilities of his position within the RCMP and general discussion regarding stray animals.  
**Councillor Bill Huber left the meeting at 10:03 a.m.**  
**Cpl. Owen Third left the meeting at 10:12 a.m.**

2024/040 2024 Administrator Salary  
**Moved By:** Councillor Tomas Arthur  
THAT the Administrator's salary be tabled until the March meeting. **CARRIED**

2024/041 Councillors to Attend Evolution Road Maintenance Training  
**Moved By:** Councillor Tomas Arthur  
THAT authorization is given to up to three Councillors who would like to also attend the Evolution Training and Consulting Road maintenance training tentatively booked for June 2024. **CARRIED**

2024/042 Discussion on 2024 Road Construction/Repairs  
**Moved By:** Councillor Christopher Catto  
THAT Council tables discussion on 2024 road construction/repairs until the March meeting. **CARRIED**

2024/043 SARM Annual Convention Voting Delegates  
**Moved By:** Councillor Darwin Huber  
THAT Council appoints Dale Czemerer and Corey Senft as the voting delegates for the Rural Municipality of Lipton No. 217 at the 2024 Annual SARM Convention. Furthermore, if Reeve Senft is not in attendance then Councillor Bill Huber is to be the second voting delegate. **CARRIED**

12/2

- 2024/044      **SARM Annual Convention Attendees**  
 THAT the Administrator and Deputy Reeve Czmeres and any other Councillor wishing to attend shall attend the 2024 SARM Annual Convention in Regina from March 13th -15th. Furthermore, the Administrator is to book hotel rooms for the attendees.      **CARRIED**
  
- 2024/045      **RMAA - Spring Election Workshop**  
**Moved By:** Councillor Christopher Catto  
 THAT Council approves of the Administrator attending the RMAA spring election workshop on March 26th.      **CARRIED**
  
- 2024/046      **Workers Compensation Rates**  
**Moved By:** Councillor Tomas Arthur  
 THAT the Worker's Compensation Rates for 2024 be acknowledged as \$1.66 per \$100.00 of assessable payroll for G3109 employees and that the Council of the Rural Municipality of Lipton #217 is also covered.      **CARRIED**
  
- 2024/047      **Approve Weed Inspector Fee Increase**  
**Moved By:** Councillor Darwin Huber  
 THAT Council approves the Weed Inspector fee increase to \$40.00/hr and .50/km effective immediately.      **CARRIED**
  
- 2024/048      **Sask. Municipal Hail Insurance - Withdrawals List**  
**Moved By:** Councillor Christopher Catto  
 THAT as per section 20 of *The Municipal Hail Insurance Act, 1978*, we hereby approve the Municipal Hail Withdrawal List consisting of withdrawal numbers 217-0637 and 217-0403.      **CARRIED**
  
- 2024/049      **Appoint Loraas as an Essential Service**  
**Moved By:** Councillor Tomas Arthur  
 THAT Loraas Disposal is hereby authorized to use all municipal roads within the municipal boundaries during our spring road ban period, as they are providing an essential service to the area ratepayers.      **CARRIED**
  
- 2024/050      **Draft 2023 Audited Financial Statements**  
**Moved By:** Councillor Tomas Arthur  
 THAT the 2023 draft audited financial statements be tabled until the March regular council meeting.      **CARRIED**
  
- 2024/051      **Parkland Regional Library Board Survey**  
**Moved By:** Councillor Christopher Catto  
 THAT Council acknowledges the Parkland Regional Library Board Survey as presented and directs the Administrator to fill out the survey.      **CARRIED**
  
- 2024/052      **Tender Pasture Lease SW-30-22-14-W2**  
**Moved By:** Councillor Darwin Huber  
 THAT Council instructs the Administrator to advertise a tender to lease out the Rural Municipality of Lipton's pasture located at SW-30-22-14-W2 for a 3-year term and present the results at the March meeting.      **CARRIED**

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2024/053

**Transfer Fire Service Fees to Taxes Roll**

**Moved By:** Councillor Tomas Arthur

THAT as per Section 369 of the *Municipalities Act* the Administrator is directed to transfer the amount of outstanding fire service fees being \$5,200.00 from Accounts Receivable Account #918 to Tax Roll #620.

**CARRIED**

2024/054

**Borrowing Options to Purchase Grader**

**Moved By:** Councillor Christopher Catto

THAT the Rural Municipality of Lipton's debt limit of \$1,065,449.00 will not be exceeded, THEREFORE under the authority of Sections 161 and 162 of the *Municipalities Act*, the Council of the Rural Municipality of Lipton No. 217 borrow a sum of Three Hundred and Ninety-Three Thousand Dollars (\$393,000.00) with a 6.45% interest rate and thirty six (36) month amortization term and a thirty six (36) month interest term for the purpose of purchasing a 2023 Caterpillar 150 15A AWD Grader from the Royal Bank Of Canada.

**CARRIED**

2024/055

**Bylaw 2023-10 Snow Piling Restriction Bylaw Third Reading and Adoption**

**Moved By:** Councillor Tomas Arthur

THAT Bylaw 2023-10 being a Bylaw to restrict the placement of snow cleared from private lands on roads be read a third time and adopted.

**CARRIED**

2024/056

**Correspondence**

**Moved By:** Councillor Darwin Huber

THAT the following correspondence be accepted as presented and filed:

- 1) East Central Transportation Committee - Chair's Report & Meeting Agenda
- 2) Hudson Bay Route - Annual Renewal & Report
- 3) Munisoft - What's Coming for Munisoft 2024-2026
- 4) SARM - R.M. of Emerald Request for Resolution Support
- 5) SARM - New Release - Global Food Security

**CARRIED**

2024/057

**In Camera**

**Moved By:** Councillor Tomas Arthur

THAT this meeting move to closed session at 10:55 a.m. as per section 120 of *The Municipalities Act* and section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following matters:  
Lawyer Correspondence and Human Resource Concerns

**In Attendance:**

Division 2 Councillor	Darwin Huber
Division 3 Councillor	Dale Czemerer
Division 4 Councillor	Christopher Catto
Division 6 Councillor	Tomas Arthur
Administrator	Ronda Heisler

**CARRIED**

2024/058

**Revert to Open Meeting**

**Moved By:** Councillor Christopher Catto

THAT Council revert to an open meeting at 11:06 a.m.

**CARRIED**

C-3. 14

2024/059

Send Letter to Village of Dysart & Dysart Fire Dept.

**Moved By:** Councillor Darwin Huber

THAT a letter be sent to the Village of Dysart and the Dysart Fire Department requesting a refund of \$487.50 for the fire call the Dysart Fire Department responded to on June 3rd, 2023 at legal land description SW-29-24-15-W2 due to a discrepancy found in the fire call report.

**CARRIED**


2024/060

Adjournment

**Moved By:** Councillor Christopher Catto

THAT the meeting be adjourned at 11:11 a.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

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