

Rural Municipality of Lipton, No. 217
Regular Meeting Minutes
April 16, 2024

The Regular Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office located at 226 Main Street, Lipton on April 16th, 2024 commencing at 8:01 a.m.

Present: Reeve:

Corey Senft

Councillors:

Division 1: Bill Huber

Division 3: Dale Czemerer

Division 5: Twila Miller

Division 6: Tomas Arthur

Administrator:

Ronda Heisler

Foreman:

Nick Petrar

Absent:

Division 2: Darwin Huber

Division 4: Christopher Catto

Call To Order

Reeve Senft called the meeting to order at 8:01 a.m.

Conflict of Interest Declarations

No Conflict of interests were declared.

Approval/Additions/Deletions To the Agenda

2024/088

Moved By: Councillor Tomas Arthur

THAT the agenda be adopted as presented.

CARRIED

Foreman Report

2024/089

Moved By: Deputy Reeve Dale Czemerer

THAT Council accepts the Foreman's report as presented.

CARRIED

Foreman Nick Petrar left the meeting at 8:24 a.m.

Council Reports

2024/090

Moved By: Councillor Twila Miller

THAT the verbal Council reports be accepted as presented.

CARRIED

Within Administrator Report - Ceridian Payroll

2024/091

Moved By: Councillor Twila Miller

THAT the Rural Municipality of Lipton No. 217 sign up for Dayforce formerly Ceridian Payroll's powerpay payroll at a start up cost of \$250 plus a per payroll fee of \$30.00 plus \$4.15 per employee.

CARRIED

Administration Report

2024/092

Moved By: Councillor Twila Miller

THAT Council accepts the Administrator report as presented.

CARRIED

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- 2024/093 **Review Gravel Crushing & Hauling Tenders Now**
Moved By: Councillor Tomas Arthur
 THAT Council review agenda item 14.6 being the opening and review of gravel crushing and hauling tenders immediately.
 CARRIED
- 2024/094 **Opening & Review of Gravel Crushing & Hauling Tenders**
Moved By: Councillor Twila Miller
 THAT Council accepts the tender from Jackson Brothers Industries Ltd. for gravel crushing, loading and hauling for a three-year period from March 1, 2024 to February 28, 2027 at the following costs:
 1 - Gravel Crushing - \$4.00/yard
 2 - Loading - \$.75/yard
 3 - Hauling - \$.40/yard/mile
 4 - 6 mile minimal haul
 5 - Reserve the right to renegotiate haul rate if fuel prices exceed \$1.50/litre.
 Furthermore, the Reeve and Administrator are hereby authorized to sign the agreement with Jackson Brothers Industries Ltd.
 CARRIED
- 2024/095 **Review Tenders for Leased Gravel Extraction Immediately**
Moved By: Councillor Twila Miller
 THAT Council review agenda item 15.1 being the review of leased land for the purpose of gravel extraction immediately.
 CARRIED
- 2024/096 **Award Tender for Leased Land for Gravel Extraction**
Moved By: Councillor Tomas Arthur
 THAT Council awards the tender from Michael Schlosser for the supply of land via lease to extract gravel for a period of 2 years from March 1, 2024 to February 28, 2026 on legal land description SW-15-24-15-W2 at a cost of \$2.45 per cubic yard of pit run. Furthermore, the Reeve and Administrator are hereby authorized to sign the agreement with Michael Schlosser.
 CARRIED
- 2024/097 **Union & Performance Committee April 9th, 2024 Special Meeting Minutes**
Moved By: Councillor Twila Miller
 THAT the Union & Performance Committee April 9th, 2024 Special Meeting minutes be approved as presented.
 CARRIED
- 2024/098 **March 19, 2024 Regular Meeting Minutes**
Moved By: Councillor Bill Huber
 THAT the March 19th, 2024 Regular Council Meeting minutes be approved as presented.
 CARRIED
- 2024/099 **March 19, 2024 Public Hearing Minutes**
Moved By: Deputy Reeve Dale Czemerer
 THAT the March 19th, 2024 Public Hearing Meeting minutes be approved as presented.
 CARRIED

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- 2024/100 **April 9, 2024 Regular Meeting Minutes**
Moved By: Councillor Tomas Arthur
 THAT the April 9th, 2024 Regular Council Meeting minutes be approved as presented.
CARRIED
- 2024/101 **Statement of Financial Activities**
Moved By: Councillor Tomas Arthur
 THAT the Statement of Financial Activities for the month of March 2024 be approved as presented.
CARRIED
- 2024/102 **Bank Reconciliations**
Moved By: Deputy Reeve Dale Czemerer
 THAT the RCU and RBC Bank Reconciliations for the month of March 2024 be approved as presented.
CARRIED
- 2024/103 **List of Accounts for Approval**
Moved By: Councillor Twila Miller
 THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5384 to 5395 and other online payments totaling \$51,476.18, Royal Bank of Canada manual cheque totalling \$393,217.85, Mastercard totaling \$1,171.64 and payroll for periods PP#6 and PP#7 totaling \$8161.83. This report shall be attached hereto and form part of these minutes.
CARRIED
- 2024/104 **Acknowledge Clearing the Path Corridor Funding Advisory**
Moved By: Deputy Reeve Dale Czemerer
 THAT Council acknowledges the Clearing the Path Corridor Incremental Maintenance Funding Advisory letter as presented.
CARRIED
- 2024/105 **Clearing the Path Corridor Application**
Moved By: Councillor Bill Huber
 THAT Council acknowledges the letter from the Rural Integrated Roads for Growth Program Management Board that the Clearing the Path Corridor Application the RM submitted for the Strasbourg Grid located from NW-24-24-14-W2 to NW-24-24-13-W2 was unsuccessful as it did not meet the eligibility required for the program.
CARRIED
- 2024/106 **Sask. Municipal Hail Insurance - Withdrawals List**
Moved By: Councillor Twila Miller
 THAT as per section 20 of *The Municipal Hail Insurance Act, 1978*, we hereby approve the Municipal Hail Withdrawal List consisting of withdrawal number 217-0638.
CARRIED
- 2024/107 **2023 Auditor Completion Letter**
Moved By: Councillor Bill Huber
 THAT Council acknowledges the 2023 audit completion letter from Dudley & Company as presented.
CARRIED
- 2024/108 **Appoint Development Appeals Board Member**
Moved By: Councillor Tomas Arthur
 THAT Council appoints Corilynn Nakonechny as a member of the 2024 District Board of Revision for the Rural Municipality of Lipton No. 217.

C.S.
 RAH

CARRIED

2024/109 Appoint Building Inspector
Moved By: Councillor Tomas Arthur

THAT in accordance with the service agreement with Professional Building Inspections, Inc., the RM of Lipton No. 217 hereby resolves to appointment the following individuals as a building inspectors for the Municipality for 2024:

Joshua Nitz Class 3 Licensed Building Official, Saskatchewan BOL785
Cristin Korchinski R-Class 2 Licensed Building Official, Saskatchewan BOL 784/808

CARRIED

2024/110 2024 Education Property Tax Mill Rate
Moved By: Deputy Reeve Dale Czemeris

THAT Council acknowledges the 2024 Education Property Tax Mill Rate set by the Province of Saskatchewan as follows:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial & Industrial Property	6.86 mills
Resource Property	9.88 mills

CARRIED

2024/111 Hold Second Regular Meeting in April for Budget
Moved By: Councillor Tomas Arthur

THAT a second regular meeting be held on April 19th, 2024 at 8:30 a.m. to review and discuss the 2024 budget further.

CARRIED

2024/112 Engineering Services for RIRG Funding
Moved By: Councillor Twila Miller

THAT the Rural Municipality of Lipton No. 217 obtain three quotes for engineering services for the Strasbourg Grid Project required as per the Rural Integrated Roads for Growth Funding Program as the R.M. does not anticipate the costs will be more than Saskatchewan procurement thresholds requiring a tender.

CARRIED

2024/113 Hunting on Leased Pasture Land
Moved By: Councillor Tomas Arthur

THAT only the Tenant of the Rural Municipality of Lipton No. 217's pasture lease at legal land description SW-30-22-14-W2 be allowed to hunt on the land.

CARRIED

2024/114 Dust Control
Moved By: Councillor Tomas Arthur

That the 2024 dust control product be the DL 10 – 40% from Read on Roads. Furthermore, the Administrator is to issue a letter to residents informing them of the dust control option and that the RM policy will be followed as to the cost share of the product, and that the responses for dust control be filed with the office by May 16th, 2024.

CARRIED

2024/115 Purchase Culverts
Moved By: Councillor Bill Huber

THAT the Rural Municipality of Lipton No. 217 purchase 10 - 18" steel culverts, 10 - 24" steel culverts and 4 - 18" plastic culverts from Armttec at a cost of \$23,932.35 plus taxes and shipping.

Handwritten marks: a circled '7' and 'R.H.' in blue ink.

CARRIED

2024/116 **Replace Shop Lighting**
Moved By: Councillor Bill Huber

THAT the Rural Municipality of Lipton No. 217 contract Cobalt Electric Ltd. to remove and replace the lighting in the maintenance shop at a cost of \$3,300.00 plus taxes.

CARRIED

2024/117 **Bylaw 2024-01 Bylaw to Dispense with Mailing of Assessment Notices**
Moved By: Deputy Reeve Dale Czemerer

THAT Bylaw 2024-01 being a Bylaw to dispense with the mailing of assessment notices be introduced and read a first time.

CARRIED

2024/118 **Bylaw 2024-01 Second Reading**
Moved By: Councillor Tomas Arthur

THAT Bylaw 2024-01 be read a second time.

CARRIED

2024/119 **Authorization for Council to give three readings to Bylaw 2024-01**
Moved By: Councillor Twila Miller

THAT authorization be given to offer third and final reading to Bylaw 2024-01 during this meeting.

CARRIED UNANIMOUSLY

2024/120 **Bylaw 2024-01 Third Reading and Adoption**
Moved By: Councillor Bill Huber

THAT Bylaw 2024-01 being a Bylaw to dispense with the mailing of assessment notices be read a third time and adopted.

CARRIED

2024/121 **Correspondence**
Moved By: Councillor Bill Huber

THAT the following correspondence be accepted as presented and filed:

- 1) RCMP - Quarterly Community Policing Report
- 2) East Central Transportation Committee - AGM, Meeting Minutes and Winter Tender Plan
- 3) Water Security Agency - 2023/24 Channel Clearing Rebate Approval
- 4) Parkland Regional Library - 2023 Financial Statement
- 5) Sask Energy - TransGas 2024 Mitigation Payment Letter

CARRIED

2024/122 **In Camera**
Moved By: Councillor Tomas Arthur

THAT this meeting move to closed session at 11:23 a.m. as per section 120 of *The Municipalities Act* and section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following matters:
Human Resources

In Attendance:

Reeve	Corey Senft
Division 1 Councillor	Bill Huber
Division 3 Councillor	Dale Czemerer
Division 5 Councillor	Twila Miller
Division 6 Councillor	Tomas Arthur
Administrator	Ronda Heisler

CARRIED


Handwritten initials: C 2, RA

2024/123 Revert to Open Meeting
Moved By: Councillor Tomas Arthur
THAT Council revert to an open meeting at 11:45 a.m.

CARRIED

2024/124 Adjournment
Moved By: Councillor Bill Huber
THAT the meeting be adjourned at 11:45 a.m.

CARRIED



Reeve



Administrator

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