

**Rural Municipality of Lipton, No. 217**  
**Regular Meeting Minutes**  
**May 28, 2024**

The Regular Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office located at 226 Main Street, Lipton on May 28, 2024 commencing at 8:03 a.m.

Present: Reeve:

Corey Senft

Councillors:

Division 1: Bill Huber

Division 2: Darwin Huber

Division 3: Dale Czemerer

Division 5: Twila Miller

Administrator:

Ronda Heisler

Foreman:

Nick Petrar

Absent:

Division 4: Christopher Catto

Division 6: Tomas Arthur

**Call To Order**

Reeve Senft called the meeting to order at 8:03 a.m.

**Conflict of Interest Declarations**

No conflicts declared

**Approval/Additions/Deletions To the Agenda**

2024/126

**Moved By:** Deputy Reeve Dale Czemerer

THAT the agenda be adopted with the following additions:

1) Discussion on closed road east of 1-22-15-W2

**CARRIED**

**Foreman Report**

2024/127

**Moved By:** Councillor Twila Miller

THAT Council accepts the Foreman's report as presented.

**CARRIED**

**Foreman Nick Petrar left the meeting at 8:17 a.m.**

**Darren Frisko entered the meeting at 8:17 a.m.**

**Delegations - 8:15 a.m. Darren Frisko Raymore Credit Union - Discuss issues with third party payroll program the Credit Union uses.**

**Councillor Darwin Huber entered the meeting at 8:37 a.m.**

**Darren Frisko left the meeting at 8:48 a.m.**

**Council Reports**

2024/128

**Moved By:** Councillor Twila Miller

THAT the verbal Council reports be accepted.

**CARRIED**

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- 2024/129      **Administration Report**  
**Moved By:** Councillor Twila Miller  
 THAT Council accepts the Administrator report as presented.  
 CARRIED
- 2024/130      **April 16, 2024 Regular Meeting Minutes**  
**Moved By:** Councillor Bill Huber  
 THAT the April 16th, 2024 Regular Council Meeting minutes be approved as presented.  
 CARRIED
- 2024/131      **April 19, 2024 Extra Regular Meeting Minutes**  
**Moved By:** Councillor Twila Miller  
 THAT the April 19th, 2024 extra Regular Council Meeting minutes be approved as presented.  
 CARRIED
- 2024/132      **Statement of Financial Activities**  
**Moved By:** Councillor Bill Huber  
 THAT the Statement of Financial Activities for the month of April 2024 be approved as presented.  
 CARRIED
- 2024/133      **Bank Reconciliations**  
**Moved By:** Councillor Darwin Huber  
 THAT the RCU and RBC Bank Reconciliations for the month of April 2024 be approved as presented.  
 CARRIED
- 2024/134      **List of Accounts for Approval**  
**Moved By:** Councillor Bill Huber  
 THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5396 to 5423 and other online payments totaling \$89,332.14, Mastercard totaling \$1,944.23 and payroll for periods PP#8, PP#9 and PP# 10 totaling \$17,614.34. This report shall be attached hereto and form part of these minutes.  
 CARRIED
- 2024/135      **Amend Resolution 2024/091**  
**Moved By:** Deputy Reeve Dale Czemerer  
 THAT resolution 2024/091 be amended as follows:  
 THAT the Rural Municipality of Lipton No. 217 sign up for Dayforce formerly Ceridian Payroll's powerpay payroll at a start up cost of \$250 plus a per payroll fee of \$60.00 plus \$4.15 per employee.  
 CARRIED
- 2024/136      **Purchase Tractor Tires**  
**Moved By:** Councillor Bill Huber  
 THAT the purchase of two tires for ratification from Kal Tire at a cost of \$7,296.58 plus applicable fees and taxes be approved.  
 CARRIED

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2024/137 **Purchase One Way Plow**  
**Moved By:** Deputy Reeve Dale Czemerer  
THAT the Rural Municipality of Lipton No. 217 purchases a quick attach one-way snow plow from Capital I Industries at a cost of \$36,800.00 plus applicable taxes and delivery.  
**CARRIED**

2024/138 **Lipton Mud Bogs Request to Use R.M. Property**  
**Moved By:** Deputy Reeve Dale Czemerer  
THAT Council approves the request from the Lipton Mud Bog's Committee to use the R.M. lots north of the shop for parking during the events in 2024.  
**CARRIED**

2024/139 **Add Outstanding Fire Service Fees to Taxes**  
**Moved By:** Councillor Bill Huber  
THAT as per Section 369 of the *Municipalities Act* the Administrator is directed to transfer the amount of outstanding fire service fees being \$4,145.36 from Accounts Receivable Account #786 to Roll #295.  
**CARRIED**

2024/140 **Increase Funding to Recreation Boards**  
**Moved By:** Councillor Twila Miller  
THAT the Rural Municipality of Lipton increase their yearly grants to the Lipton and Dysart Recreation Boards to \$2,500.00 per year each.  
**CARRIED**

**Reeve Senft vacated the chair at 10:39 a.m. and left the meeting**  
**Deputy Reeve Czemerer assumed the chair at 10:39 a.m.**

2024/141 **Request to Push Bush West of SW-19-23-14-W2**  
**Moved By:** Councillor Twila Miller  
THAT Kevin Domm is granted permission and will be reimbursed \$250.00 to push the half mile of bush in the road allowance abutting SE-24-23-15-W2. Furthermore, the bush must be pushed onto his property.  
**CARRIED**

2024/142 **Violence in the Workplace Policy**  
**Moved By:** Councillor Twila Miller  
THAT Council adopts the Rural Municipality of Lipton's Violence in the Workplace Policy as presented and forming part of these minutes.  
**CARRIED**

**Reeve Senft returned to the meeting and assumed the chair at 11:03 a.m.**

2024/143 **Asset Management Strategy**  
**Moved By:** Councillor Twila Miller  
THAT the Rural Municipality of Lipton No. 217's Asset Management Strategy be adopted as presented and forming part of these minutes.  
**CARRIED**

2024/144 **Strasbourg Grid RIRG Engineering Quotes**  
**Moved By:** Councillor Twila Miller  
THAT Council table reviewing and accepting the engineer quotes for the Strasbourg Grid RIRG project until further information is gathered by the Administrator as requested by Council.  
**CARRIED**

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2024/145 **Review Gravel and Allotment by Division Policy**  
**Moved By:** Councillor Twila Miller  
THAT the Gravel and Allotment by Division Policy be tabled until the next meeting.  
**CARRIED**

2024/146 **2024 Budget**  
**Moved By:** Deputy Reeve Dale Czemerer  
THAT the 2024 budget be adopted as presented and forming part of these minutes.  
**CARRIED**

2024/147 **Bylaw 2024-02 Gravel Extraction Bylaw Introduction**  
**Moved By:** Councillor Darwin Huber  
THAT Bylaw 2024-02 being a Bylaw to License the Excavation of Gravel From Gravel Pits from January 1, 2024 to December 31, 2026 be introduced and read a first time.  
**CARRIED**

2024/148 **Bylaw 2024-02 Second Reading**  
**Moved By:** Councillor Bill Huber  
THAT Bylaw 2024-02 be read a second time.  
**CARRIED**

2024/149 **Authorization for Council to give three readings to Bylaw 2024-02**  
**Moved By:** Deputy Reeve Dale Czemerer  
THAT authorization be given to offer third and final reading to Bylaw 2024-02.  
**CARRIED UNANIMOUSLY**

2024/150 **Bylaw 2024-02 Third Reading & Adoption**  
**Moved By:** Councillor Bill Huber  
THAT Bylaw 2024-02 being a Bylaw to License the Excavation of Gravel From Gravel Pits from January 1, 2024 to December 31, 2026 be read a third time and adopted.  
**CARRIED**

2024/151 **Within Foreman Report - Survey Shop Land**  
**Moved By:** Councillor Bill Huber  
THAT Council instructs the Administrator to have the 2 new shop lots being legal land descriptions Lots 9 & 10, Block 21, Plan 102384514 Ext. 0 surveyed to ensure the boundaries.  
**CARRIED**

2024/152 **Within Foreman Report - Budget to Spray Willows**  
**Moved By:** Councillor Twila Miller  
THAT Council allocates \$2,000.00 from the 2024 budget to spray willows at locations determined by the foreman with graze on to ensure they do not grow back.  
**CARRIED**

2024/153 **Correspondence**  
**Moved By:** Councillor Twila Miller  
THAT the following correspondence be accepted as presented and filed:  

- 1) Ministry of Highways - AGM Updates and Construction List
- 2) Sask. Assessment Management Agency - 2023 Annual Report
- 3) SARM - Gov. of Sask. Reply to SARM Resolution
- 4) National Police Federation - Proposal to Join Call to Action
- 5) Farm & Food Care Sask. - Membership

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CARRIED

2024/154 **In Camera**  
**Moved By:** Councillor Twila Miller

THAT this meeting move to closed session at 12:09 p.m. as per section 120 of *The Municipalities Act* and section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following matters:

Lawyer Correspondence  
Code of Ethics Complaint

In Attendance:

Reeve	Corey Senft
Division 1 Councillor	Bill Huber
Division 2 Councillor	Darwin Huber
Division 3 Councillor	Dale Czemerer
Division 5 Councillor	Twila Miller
Administrator	Ronda Heisler

CARRIED

2024/155 **Revert to Open Meeting**  
**Moved By:** Deputy Reeve Dale Czemerer

THAT Council revert to an open meeting at 1:12 p.m.

CARRIED

2024/156 **Adjournment**  
**Moved By:** Councillor Twila Miller

THAT the meeting be adjourned at 1:13 p.m.

CARRIED

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Reeve

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Administrator

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