

Rural Municipality of Lipton, No. 217
First Meeting of Council Minutes
November 27, 2024

The First Meeting of the Council of the Rural Municipality of Lipton No. 217 after the general election was held at the Municipal Office located at 226 Main Street, Lipton on November 27, 2024 commencing at 9:06 a.m.

Present: Reeve:

Garnet Harman

Councillors:

Division 1: Bill Huber

Division 2: Darwin Huber

Division 3: Dale Czemerer

Division 5: Twila Miller

Division 6: Tomas Arthur

Administrator:

Ronda Heisler

Absent:

Division 4: Christopher Catto

Call To Order

Reeve Harman called the meeting to order at 9:06 a.m.

Oaths of Office

Reeve Garnet Harman and Councillor's William Huber, Dale Czemerer and Twila Miller declared and signed their Official Oath - Member of Council as witnessed by the Administrator Ronda Heisler.

Councillor Darwin Huber declared a conflict of interest for the general meeting. Councillor Darwin Huber did not state specific reason.

Approval/Additions/Deletions To the Agenda

2024/285

Moved By: Councillor Bill Huber

THAT the agenda be adopted with the addition of an In Camera session after the Public Hearing.

CARRIED

2024/286

Public Hearing - 9:00 a.m. Discretionary Use Gravel Pit SW-15-23-13-W2

Moved By: Councillor Tomas Arthur

That the required public notice was issued therefore this meeting be recessed at 9:12 a.m. for the purpose of conducting a public hearing to hear any person or group that wants to comment on the proposed gravel pit operation application proposed at legal land description SW-15-23-13-W2.

CARRIED

2024/287

Resume Regular Meeting

Moved By: Deputy Reeve Dale Czemerer

THAT the Regular Meeting of Council resume at 9:15 a.m.

CARRIED

2024/288

In Camera

Moved By: Deputy Reeve Dale Czemerer

THAT this meeting move to closed session at 9:15 a.m. as per section 120 of *The Municipalities Act* and section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following matters:

Code of Ethics Complaint

GH

RA

In Attendance:

Reeve	Garnet Harman
Division 1 Councillor	Bill Huber
Division 2 Councillor	Darwin Huber
Division 3 Councillor	Dale Czemerer
Division 5 Councillor	Twila Miller
Division 6 Councillor	Tomas Arthur
Administrator	Ronda Heisler

CARRIED

2024/289

Revert to Open Meeting

Moved By: Deputy Reeve Dale Czemerer

THAT Council revert to an open meeting at 10:14 a.m.

CARRIED

2024/290

Foreman Report

Moved By: Councillor Bill Huber

THAT Council accepts the Foreman's report as presented.

CARRIED

2024/291

Council Reports

Moved By: Councillor Tomas Arthur

THAT the verbal Council reports be accepted.

CARRIED

Councillor Twila Miller left the meeting at 10:44 a.m.

2024/292

Within the Administrator Report - Administrator Holidays

Moved By: Councillor Tomas Arthur

THAT the Administrator be granted holidays from February 24th to March 20th being a total of 16 vacation days used. Furthermore, the casual office assistant should be utilized to have the office open one day a week while the Administrator is on holidays.

CARRIED

2024/293

Administration Report

Moved By: Councillor Bill Huber

THAT Council accepts the Administrator report as presented.

CARRIED

2024/294

October 15, 2024 Regular Meeting Minutes

Moved By: Deputy Reeve Dale Czemerer

THAT the October 15, 2024 Regular Council Meeting minutes be approved as presented.

CARRIED

2024/295

October 15, 2024 Public Hearing Minutes

Moved By: Councillor Bill Huber

THAT the October 15, 2024 Public Hearing minutes be approved as presented.

CARRIED

2024/296

October 22, 2024 Special Meeting Minutes

Moved By: Councillor Tomas Arthur

THAT the October 22, 2024 Special Council Meeting minutes be approved as presented.

CARRIED

A.A.
R.H.

- 2024/297 **Statement of Financial Activities**
Moved By: Deputy Reeve Dale Czemerer
 THAT the Statement of Financial Activities for the month of October 2024 be accepted as presented.
 CARRIED
- Councillor Bill Huber left the meeting at 11:31 a.m.**
- 2024/298 **Bank Reconciliations and Mastercard Statement**
Moved By: Councillor Tomas Arthur
 THAT the RCU and RBC Bank Reconciliations and Collabria Mastercard Statement for the month of October 2024 be accepted as presented.
 CARRIED
- 2024/299 **List of Accounts for Approval**
Moved By: Deputy Reeve Dale Czemerer
 THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5506 to 5533 and other online payments #2024-0551 to #2024-0579 totaling \$199,306.10, Mastercard # 024-0187 to #2024-0200 totaling \$6,468.23 This report shall be attached hereto and form part of these minutes.
 CARRIED
- 2024/300 **Returning Officer's Declaration of Results**
Moved By: Councillor Tomas Arthur
 THAT Council accepts the Returning Officer's declaration of results for Reeve and Divisions 1, 3 & 5 for the November 13th, 2024 election and will form part of these minutes.
 CARRIED
- 2024/301 **Signing Authorities**
Moved By: Deputy Reeve Dale Czemerer
 THAT Corey Senft be removed from all accounts as signing authority for the Rural Municipality of Lipton No. 217. Furthermore, Garnet Harman shall be appointed as a signing authority for all accounts including the Raymore Credit Union and Royal Bank of Canada for the Rural Municipality of Lipton No. 217.
 CARRIED
- 2024/302 **Council Appointments for the Year 2025**
Moved By: Councillor Darwin Huber
 THAT Council table the Council appointments until the December meeting.
 CARRIED
- 2024/303 **Table Agenda Items 13.3 to 13.7**
Moved By: Councillor Darwin Huber
 THAT Council table agenda items 13.3 to 13.7 being all the appointments for 2025 until the December meeting.
 CARRIED
- 2024/304 **Discretionary Use Application Gravel Pit SW-15-23-13-W2**
Moved By: Councillor Darwin Huber
 THAT the Municipality approve the development permit for the gravel pit and crushing operation on SE-15-23-13-W2 with the following conditions:
 The excavation shall be 15 metres from the road allowance;
 The excavation and crushing site shall be 400 metres from any dwelling.
 The site is to be reclaimed as follows:

A.H.
 R.H.

Upon commencement of opening the gravel pit, the top soil shall be piled in a manner that it can be used for reclamation of the site.

Upon completion of the gravel extraction, the slopes of the excavation of the gravel pit shall be sloped to a 4:1 slope and the top soil spread over the site and be seeded to grass.

The operation shall meet Provincial and Municipal standards.

Prior to final reclamation approval, the Municipality shall be notified and an inspection of the site will be carried out with the contractor.

CARRIED

2024/305 **Agreement for Purchase of Land Strasbourg Clay Capping Project**
Moved By: Councillor Darwin Huber

THAT further to resolution 2023/279 the following agreement for sale of land and damages to widen the road allowance for the Strasbourg Grid Project be approved for signature by the Reeve and Administrator as follows and forming part of these minutes:

Name	Legal Land Description	Acres	Land Cost
Rocky View Holdings Ltd.	NW-22-24-14-W2	.544	\$746.85
Rocky View Holdings Ltd.	SW-27-24-14-W2	.49	\$663.84
Collin & Twila Miller	NE-20-24-14-W2	1.87	\$2,558.82
Mervin & Carol Hepting	NE-21-24-14-W2	1.49	\$2,060.95
Mervin & Carol Hepting	NW-21-24-14-W2	1.46	\$1,772.93
Marvin Fisher	SW-29-24-14-W2	1.87	\$2,614.56
Walter & Darlene Nakonechny	NW-20-24-14-W2	1.98	\$2,747.20

CARRIED

2024/306 **2025 Regina & District Assoc. of Rural Municipalities Convention**
Moved By: Councillor Tomas Arthur

THAT the Reeve, Administrator and one other Councillor wishing to attend are authorized to attend the 2025 Regina District Association of Rural Municipalities annual convention on January 9th & 10th, 2025.

CARRIED

2024/307 **2025 Property Self-Insurance Program**
Moved By: Deputy Reeve Dale Czemeris

THAT Council approves the renewal of the 2025 SARM Property Self Insurance Program renewal with the addition of the quick attach one way snow plow. Furthermore, the coverage is as follows (not including the coverage of the addition of the snow plow):

Building Contents & EDP Equipment Coverage \$949,625.00
Unlicensed Mobile Equipment Coverage \$1,286,000.00

CARRIED

2024/308 **SARM 2025 Excess Liability Insurance**
Moved By: Councillor Darwin Huber

THAT Council agrees to the renewal of the RM of Lipton No. 217 Excess Liability Insurance for 2025 through SARM as follows:

General Liability: \$2,000,000.00
Primary and Underlying Excess Limits: \$3,000,000.00
Increase Errors & Omissions to \$2,000,000.00

CARRIED

2024/309 **SARM Fidelity Bond Self Insurance**
Moved By: Councillor Tomas Arthur

THAT Council agrees to renew the RM of Lipton No. 217 Fidelity Bond Self Insurance program coverage for 2025 applying new limits as follows:

AH
RH

Fidelity Bond - \$75,000.00
Money & Securities - \$15,000.00

CARRIED

2024/310 **2025 Administrator Salary**
Moved By: Councillor Darwin Huber

THAT Council table the 2025 Administrator Salary to the December meeting.

CARRIED

2024/311 **Christmas Party**
Moved By: Deputy Reeve Dale Czemerer

THAT the Rural Municipality of Lipton No. 217 Christmas supper for Council and Staff be held in January.

CARRIED

2024/312 **Review 5 Year Capital Works Plan**
Moved By: Councillor Tomas Arthur

THAT Council table the review of the 5 year Capital Works plan until the December meeting.

CARRIED

2024/313 **Shop Yard Fencing Quotes**
Moved By: Deputy Reeve Dale Czemerer

THAT Council table reviewing the fencing quotes to the December meeting to allow staff to obtain adjusted quotes.

CARRIED

2024/314 **Within Correspondence - Evolution Training Grading Mini Course for Council**
Moved By: Councillor Tomas Arthur

THAT Council approves of the Rural Municipality of Lipton No. 217 to host the Evolution Training mini workshop for Council Members. Furthermore, Reeve Garnet Harman, Councillor Tomas Arthur and one other councillor who is interested may attend the course.

CARRIED

2024/315 **Correspondence**
Moved By: Councillor Darwin Huber

THAT the following correspondence be accepted as presented and filed:

- 1) APAS - 2024 AGM
- 2) Evolution Training - Mini Courses for Council
- 3) Gov. Of Sask. - Winter Weight Bulletin
- 4) RCMP - CTSS District Commander Quarterly Update
- 5) Ag Health & Safety Network - Fall Greetings Update
- 6) Parkland Regional Library - Additional Branch Resources Procedures & Agreement

CARRIED

2024/316 **Adjournment**
Moved By: Councillor Darwin Huber

THAT the meeting be adjourned at 12:42 p.m.

CARRIED


Reeve


Administrator