

Rural Municipality of Lipton, No. 217
Regular Meeting Minutes
January 21, 2025

The Regular Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office located at 226 Main Street, Lipton on January 21st, 2025 commencing at 9:04 a.m.

Present: Reeve:

Garnet Harman

Councillors:

Division 1: Bill Huber

Division 2: Darwin Huber

Division 3: Dale Czemereres

Division 4: Christopher Catto

Division 5: Twila Miller

Division 6: Tomas Arthur

Administrator:

Ronda Heisler

Call To Order

Reeve Harman called the meeting to order at 9:04 a.m.

Conflict of Interest Declarations

No Conflicts were declared

Approval/Additions/Deletions To the Agenda

Moved By: Councillor Twila Miller

2025/001

THAT the agenda be adopted with the following additions:

- 1) Organization Chart
- 2) Dayforce Timesheets Program

CARRIED

Council Reports

Moved By: Councillor Tomas Arthur

2025/002

THAT the verbal Council reports be accepted.

CARRIED

Administration Report

Moved By: Deputy Reeve Dale Czemereres

2025/003

THAT Council accepts the Administrator report as presented.

CARRIED

December 17, 2024 Regular Meeting Minutes

Moved By: Councillor Bill Huber

2025/004

THAT the December 17th, 2024 Regular Council Meeting minutes be approved as presented.

CARRIED

Councillor Bill Huber left the meeting at 9:44 a.m.

Statement of Financial Activities

Moved By: Councillor Christopher Catto

2025/005

THAT the Statement of Financial Activities for the month of December 2024 be accepted as presented.

CARRIED

AK
RU

2025/006

Bank Reconciliations and Mastercard

Moved By: Councillor Tomas Arthur

THAT the RCU and RBC Bank Reconciliations for the month of December 2024 be accepted as presented.

CARRIED

2025/007

Final December Payments List of Accounts for Approval

Moved By: Councillor Twila Miller

THAT Council approves the final December 2024 List of Accounts for Approval as presented including Cheque No.5550 to 5562 and other online payments 2024-0595 to 2024-0204 totaling \$106,800.47 and Mastercard totaling \$276.39. This report shall be attached hereto and form part of these minutes.

CARRIED

Councillor Bill Huber entered the meeting at 9:56 a.m.

2025/008

January List of Accounts for Approval

Moved By: Councillor Tomas Arthur

THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5563 to 5579 and other online payments 2025-0001 to 2025-0018 totaling \$138,525.70 and Mastercard totaling \$2,786.21. This report shall be attached hereto and form part of these minutes.

CARRIED

Councillor Darwin Huber left the meeting at 10:01 a.m.

2025/009

Appoint Building Inspectors

Moved By: Councillor Tomas Arthur

THAT in accordance with the service agreement with Professional Building Inspections, Inc., the RM of Lipton No. 217 hereby resolves to appointment the following individuals as a building inspectors for the Municipality for 2025:

Douglas Mulhall -Class 3 Licensed Building Official, Saskatchewan - BOL001
Virginia Shepley- Class 3 Licensed Building Official, Saskatchewan - BOL517
Bobby Baker - R-Class 3 Licensed Building Official, Saskatchewan - BOL552
Amanda Kaufmann - Class 2 Licensed Building Official, Saskatchewan - BOL405
Joshua Nitz - Class 3 Licensed Building Official, Saskatchewan - BOL785
Cristin Korcynski -R-Class 2 Licensed Building Official, Saskatchewan - BOL784/808
David Kindred - Class 1 Licensed Building Official, Saskatchewan - BOL514
John Dulle - Class 1 Licensed Building Official, Saskatchewan - BOL789
Charles Fiss - Class 1 Licensed Building Official, Saskatchewan - BOL836

FURTHERMORE, the following building inspectors are no longer appointed:

Doug Mulhall - Class 3 Licensed Building Official, Saskatchewan - BOL0001
Walter Schroeder - Class 1 Licensed Building Official, Saskatchewan - BOL488
Amanda Kaufmann - Class 2 Licensed Building Official, Saskatchewan - BOL405

CARRIED

Councillor Bill Huber requested a recorded vote

2025/010

Village of Lipton - Request Shared Funding for Bulk Water Truck Fill

Moved By: Deputy Reeve Dale Czemeses

THAT the Village of Lipton water truck fill relocation would only benefit some residents within the Rural Municipality of Lipton No. 217 and not all or a majority. Therefore, Council declines the request from the Village of Lipton for shared funding for their bulk water truck fill relocation.



RA

Name	Yes	No	Abstained	Absent
Tomas Arthur	✓			
Christopher Catto	✓			
Dale Czemerer	✓			
Garnet Harman	✓			
Bill Huber		✓		
Darwin Huber				✓
Twila Miller	✓			

CARRIED

2025/011

Mower Quotes

Moved By: Councillor Twila Miller

THAT the Rural Municipality of Lipton No. 217 contract Silver Dirtworks to perform fence to fence custom mowing in two divisions within the RM. Furthermore, it should be requested that they perform the custom work after they perform custom work in the RM of Kellross to possibly reduce costs.

CARRIED

2025/012

Issue Tender for New Mower

Moved By: Councillor Bill Huber

THAT the Rural Municipality of Lipton No. 217 issue a tender on SaskTenders for a Schulte mower as per the specs set out by the Equipment Committee Chair.

CARRIED

2025/013

Shop Yard Fencing Quotes

Moved By: Councillor Tomas Arthur

THAT the quote from F.P.C Industries Ltd. in the amount of \$18,654.74 including taxes be accepted to install a chain link fence around the RM shop lots located north of the RM shop.

CARRIED

2025/014

Appoint Returning Officer

Moved By: Deputy Reeve Dale Czemerer

THAT Council appoints Ronda Heisler as the Returning Officer for 2025.

CARRIED

2025/015

Fidelity Bond

Moved By: Councillor Bill Huber

THAT Council accepts the 2025 fidelity bond including as follows:

- 1) Fidelity Bond Insurance \$75,000.00 Coverage
- 2) Registered Mail \$50,000.00 Coverage included
- 3) Money & Securities \$15,000.00 Coverage

CARRIED

2025/016

Obtain Advice on Participating in In Camera Sessions Via Zoom or Telephone

Moved By: Deputy Reeve Dale Czemerer

THAT the Administrator contact the Rural Municipality of Lipton No. 217's lawyer to obtain advice on limiting attendance during in camera sessions when attending the meeting via telephone or zoom.

CARRIED

2025/017

CTP Statutory Declaration

Moved By: Councillor Bill Huber

THAT Council acknowledges the Rural Integrated Roads for Growth incremental maintenance statutory declaration as presented and hereby approves the Reeve and Administrator to sign it.

CARRIED




2025/018

Pasqua First Nations Treaty Land Entitlement

Moved By: Councillor Bill Huber

THAT Council directs Administration to send a letter to Pasqua Reserve stating the R.M. has no general issues or concerns with Indigenous Services Canada proceeding with Additions to Reserve on legal land descriptions NE-1-22-14-W2, SE-11-22-14-W2 and SW-12-22-14-W2.

CARRIED

2025/019

Loraas Contract Renewal

Moved By: Councillor Twila Miller

THAT Council approve re-entering into a 3 year service agreement with Loraas Disposal to provide 3 yard waste bins at a cost of \$54.20 and 4 yard waste bins at a cost of \$60.25 per month plus a fuel surcharge.

CARRIED

2025/020

Janitor Fees Increase

Moved By: Councillor Tomas Arthur

THAT Council table discussions on increasing the janitorial fees until the February regular meeting to gather further information.

CARRIED

2025/021

Review Consultation - Ministers' Order Designating Update Noxious Weeds

Moved By: Deputy Reeve Dale Czemeses

THAT Council reviewed the consultation document regarding the Ministers' Order designating prohibited, noxious and nuisance weeds. Furthermore, Council agrees with the changes proposed by the Minister.

CARRIED

2025/022

Correspondence

Moved By: Councillor Christopher Catto

THAT the following correspondence be accepted as presented and filed:

- 1) Green Earth - Info Booklet
- 2) Lipton Library - Annual General Meeting
- 3) SARM - Legislative Review Update
- 4) SARM - 2025 Membership Fee Letter
- 5) SMHI - Yearly Claim Letter
- 6) Lipton Community Daycare - Request for Sponsorship

CARRIED

2025/023

In Camera - Lawyer Correspondence and Human Resources

Moved By: Councillor Tomas Arthur

THAT this meeting move to closed session at 12:22 p.m. as per section 120 of *The Municipalities Act* and sections 16(1)(b) and 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following matters:

Lawyer Correspondence
Human Resources

In Attendance:

Reeve	Garnet Harman
Division 3 Councillor	Dale Czemeses
Division 4 Councillor	Christopher Catto
Division 5 Councillor	Twila Miller
Division 6 Councillor	Tomas Arthur
Administrator	Ronda Heisler

CARRIED

Administrator Ronda Heisler left the meeting at 12:29 p.m.
Administrator Ronda Heisler entered the meeting at 12:46 p.m.

2025/024

Revert to Open Meeting
Moved By: Deputy Reeve Dale Czemereres
THAT Council revert to an open meeting at 12:46 p.m.

CARRIED

2025/025


Organizational Chart
Moved By: Councillor Tomas Arthur
THAT Council adopts the Organizational Chart as follows:
Council, Administrator reports to the Council, Foreman reports to the Administrator
and Maintenance employees report to the foreman.

CARRIED

2025/026

Adjournment
Moved By: Councillor Christopher Catto
THAT the meeting be adjourned at 12:47 p.m.

CARRIED



Reeve



Administrator