

Rural Municipality of Lipton, No. 217

Regular Meeting Minutes

April 15, 2025

The Regular Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office located at 226 Main Street, Lipton on April 15th, 2025 commencing at 8:03 a.m.

Present: Reeve:

Garnet Harman

Councillors:

Division 1: Bill Huber (Via Zoom)

Division 2: Darwin Huber

Division 3: Dale Czemerer

Division 4: Christopher Catto

Division 5: Twila Miller

Division 6: Tomas Arthur

Administrator:

Ronda Heisler

Call To Order

Deputy Reeve Czemerer called the meeting to order at 8:03 a.m.

Conflict of Interest Declarations

No conflicts declared.

Approval/Additions/Deletions To the Agenda

2025/092

Moved By: Councillor Twila Miller

That the agenda be adopted with the following amendments:

- 1) Move In Camera to after the public hearing
- 2) Move agenda item 14.8 Switch Grader Maintenance areas during summer months to after the list for accounts for approval.

CARRIED

Public Hearing - 8:05 a.m. Discretionary Use App. - Expand Ammonia Storage NW-12-23-14-W2

2025/093

Moved By: Councillor Twila Miller

That this meeting be recessed for the purpose of conducting a public hearing to hear any person or group that wants to comment on the proposed expansion of the ammonia storage located at legal land description NW-12-23-14-W2 for Prosoils Inc.

CARRIED

Resume Regular Meeting

2025/094

Moved By: Councillor Tomas Arthur

THAT the Regular Meeting of Council resume at 8:10 a.m.

CARRIED

Discretionary Use Application NW-12-23-14-W2

2025/095

Moved By: Councillor Twila Miller

That the discretionary use application from Prosoils Inc. to expand their anhydrous ammonia bullet from 30,000USWG to 60,000USWG located at NW-12-23-14-W2 be approved with the following conditions:

Under Zoning Bylaw 2002-02 section 5.3.5 setback requirements, 38 metres to the centerline of a road allowance as directed by the Department of Highways and Infrastructure requirements. Furthermore, the applicant to file with the Municipality

J.A. RH

the approval certificate issued by the Technical Safety Authority of Saskatchewan as set for in the Zoning Bylaw 2002-02, section 3.14.

CARRIED

Council Reports

2025/096 **Moved By:** Councillor Tomas Arthur

THAT the verbal Council reports be accepted.

CARRIED

In Camera

2025/097 **Moved By:** Councillor Twila Miller

THAT this meeting move to closed session at 8:33 a.m.
as per section 120 of *The Municipalities Act* and section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following matters:
Code of Ethics Complaints
Human Resources

In Attendance:

Deputy Reeve	Dale Czemerer
Division 1 Councillor	Bill Huber (Via Zoom)
Division 2 Councillor	Darwin Huber
Division 4 Councillor	Christopher Catto
Division 5 Councillor	Twila Miller
Division 6 Councillor	Tomas Arthur
Administrator	Ronda Heisler

CARRIED

Reeve Garnet Harman entered Council Chambers at 8:44 a.m.

Reeve Garnet Harman declared a conflict of interest and left the meeting at 8:46 a.m.

Councillor Darwin Huber declared a conflict of interest and left the meeting at 8:46 a.m.

Reeve Harman returned to the meeting and assumed the chair at 9:05 a.m.

Councillor Darwin Huber returned to the meeting at 9:05 a.m.

Deputy Reeve Czemerer left the meeting at 9:27 a.m.

Revert to Open Meeting

2025/098 **Moved By:** Councillor Tomas Arthur

THAT Council revert to an open meeting at 9:57 a.m.

CARRIED

Yemi Adeyemo entered the meeting at 9:58 a.m.

Delegation - 10:00 a.m. Yemi Adeyemo - SARM Plant Health Tech. Advisory to Give Updates

Yemi Adeyemo left the meeting at 10:10 a.m.

In Camera

2025/099 **Moved By:** Councillor Twila Miller

THAT this meeting move to closed session at 10:12 a.m.
as per section 120 of *The Municipalities Act* and sections 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following matters:

Code of Ethics Complaints
Human Resources

In Attendance:

Reeve	Garnet Harman
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Division 1 Councillor Bill Huber (Via Zoom)
Division 2 Councillor Darwin Huber
Division 4 Councillor Christopher Catto
Division 5 Councillor Twila Miller
Division 6 Councillor Tomas Arthur
Administrator Ronda Heisler

CARRIED

2025/100 Revert to Open Meeting
 Moved By: Councillor Christopher Catto
 THAT Council revert to an open meeting at 10:33 a.m.

CARRIED

2025/101 Code of Ethics Complaint Action
 Moved By: Councillor Twila Miller
 THAT the Council for the Rural Municipality of Lipton No. 217 dismisses the complaint against Councillor Darwin Huber as the complaint is considered invalid due to here say. Furthermore, Council shall hold another regular meeting on Wednesday, April 23rd at 8:00 a.m. to conduct an investigation into the other 2 code of ethics complaints received.

CARRIED

2025/102 Within Foreman Report
 Moved By: Councillor Twila Miller
 That resolution 2025/011 be amended to include custom mowing to be completed on the east/west roads on the east side of the 35 highway within Division 2 & 5.

CARRIED

2025/103 Administration Report
 Moved By: Councillor Christopher Catto
 THAT Council accepts the Administrator report as presented.

CARRIED

2025/104 April 2, 2025 Regular Meeting Minutes
 Moved By: Councillor Darwin Huber
 THAT the April 2nd, 2025 Regular Council Meeting minutes be approved as presented.

CARRIED

2025/105 April 11, 2025 Special Meeting Minutes
 Moved By: Councillor Tomas Arthur
 THAT the April 11th, 2025 Special Council Meeting minutes be approved as presented.

CARRIED

2025/106 Statement of Financial Activities
 Moved By: Councillor Twila Miller
 THAT the Statement of Financial Activities for the month of March 2025 be accepted as presented.

CARRIED

2025/107 Bank Reconciliations
 Moved By: Councillor Twila Miller
 THAT the RCU and RBC Bank Reconciliations for the month of March 2025 be accepted as presented.

CARRIED

Handwritten signatures: J.A. and R.H.

2025/108 **List of Accounts for Approval**
Moved By: Councillor Darwin Huber

THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5604 to 5609 and other online payments 2025-0053 to 2025-0066 totaling \$20,961.91 and Mastercard 2025-0003 to 2025-0004 totaling \$125.04. This report shall be attached hereto and form part of these minutes. **CARRIED**

Councillor Tomas Arthur requested a recorded vote

2025/109 **Switch Grader Maintenance Areas During Summer Months**
Moved By: Councillor Bill Huber

THAT the grader operators rotate sides being the east and west side of the RM for the months of May, June and July. Furthermore, Council will review this process at the end of July to see if there is a need to implement a policy in the future.

Name	Yes	No	Abstained	Absent
Tomas Arthur		✓		
Christopher Catto		✓		
Dale Czemerer				✓
Garnet Harman	✓			
Bill Huber	✓			
Darwin Huber	✓			
Twila Miller		✓		

DEFEATED

Councillor Darwin Huber requested a recorded vote

2025/110 **Switch Grader Maintenance Areas**
Moved By: Councillor Bill Huber

THAT the grader operators rotate from east to west for 6 weeks beginning after their first rotation is complete or no later than May 1st. Furthermore, Council will review the change after 6 weeks to determine if a policy needs to be implemented in the future.

Name	Yes	No	Abstained	Absent
Tomas Arthur	✓			
Christopher Catto	✓			
Dale Czemerer				✓
Garnet Harman	✓			
Bill Huber	✓			
Darwin Huber	✓			
Twila Miller	✓			

CARRIED

Councillor Bill Huber left the meeting via zoom at 11:47 a.m.

2025/111 **GPS for Equipment**
Moved By: Councillor Darwin Huber

THAT we approve the purchase of the Text 2 Car GPS system to be installed on both graders and the mower at a cost of \$8,769.00 taxes included plus installation. **CARRIED**

2025/112 **Discussion on Municipal Office Upgrades - Quotes for Design/Engineering**
Moved By: Councillor Twila Miller

THAT we table discussions on the upgrade to the municipal office until we can hold further discussions with the Village of Lipton. **CARRIED**

Councillor Darwin Huber left the meeting at 1:07 p.m.

A.A. RH

- 2025/113 **Foreman Vacation Request**
Moved By: Councillor Christopher Catto
- THAT Council approves of the foreman's vacation on the following days:
June 18th, 19th, 20th, 23rd and 30th
July 10th and 11th
August 5th, 6th and 15th
- CARRIED
- 2025/114 **SMHI - 2025 Withdrawal List**
Moved By: Councillor Twila Miller
- THAT as per section 20 of *The Municipal Hail Insurance Act, 1978*, we hereby approve the Municipal Hail Withdrawal List consisting of withdrawal numbers 217-0641, 217-0642 and 217-0643.
- CARRIED
- 2025/115 **Review Process of Performance Reviews**
Moved By: Councillor Twila Miller
- THAT we table discussions on reviewing the process of performance reviews until the next meeting.
- CARRIED
- 2025/116 **Review Loan Options for a Mower and Gravel Reclaimer**
Moved By: Councillor Tomas Arthur
- THAT the Rural Municipality of Lipton No. 217 apply for a loan in the amount of \$77,910.00 through the Raymore Credit Union to finance the purchase of the 2024 Schulte mower at a 3-year fixed rate of 4.1%.
- CARRIED
- 2025/117 **Tractor Green Light Repairs Quote**
Moved By: Councillor Christopher Catto
- THAT Council approves of sending the tractor to Pattison Agriculture to have greenlight inspection and repairs performed on the tractor to a maximum cost of \$11,875.02.
- CARRIED
- 2025/118 **Bylaw 2025-02 Protective Services Bylaw Introduction and First Reading**
Moved By: Councillor Twila Miller
- THAT Bylaw 2025-02 being a Bylaw to provide for entering into an agreement respecting the provisions of fire protective services and to recover protective services costs be introduced and read a first time.
- CARRIED
- 2025/119 **Bylaw 2025-02 Second Reading**
Moved By: Councillor Tomas Arthur
- THAT Bylaw 2025-02 be read a second time.
- CARRIED
- 2025/120 **Authorization for Council to give three readings to Bylaw 2025-02**
Moved By: Councillor Christopher Catto
- THAT authorization be given to offer third and final reading to Bylaw 2025-02 during this meeting.
- CARRIED
- 2025/121 **Bylaw 2025-02 Third Reading and Adoption**
Moved By: Councillor Twila Miller
- THAT Bylaw 2025-02 being a Bylaw to provide for entering into an agreement respecting the provisions of fire protective services and to recover protective services costs be read a third time and adopted.
- CARRIED

AA
RH

2025/122 Correspondence
Moved By: Councillor Tomas Arthur

THAT the following correspondence be accepted as presented and filed:

- 1) Water Security Agency - 2025/26 Agriculture Management Fund
- 2) Rural Integrated Roads for Growth - Clearing the Path Corridor increment maintenance funding advisory.

CARRIED

2025/123 Adjournment
Moved By: Councillor Christopher Catto

THAT the meeting be adjourned at 2:33 p.m.

CARRIED


Reeve


Administrator