

Rural Municipality of Lipton, No. 217
Meeting Minutes
Regular Council Meeting April 21, 2026 - 8:00 AM

Attendees:	Reeve	Garnet Harman
	Division 1 Council Member	William Huber
	Division 2 Council Member	Darwin Huber
	Division 3 Council Member	Barry Senft
	Division 4 Council Member	Christopher Catto
	Division 5 Council Member	Twila Miller
	Division 6 Council Member	Tomas Arthur
Staff Attendees:	Administrator	Charmain Wowk
	Foreman	Nick Petrar

Call To Order

Reeve Harman called the meeting to order at 8:00 a.m.

2026/91	Approval of the Agenda Moved By: Councillor T. Arthur THAT the agenda be adopted with the following additions: 12. i. 2025 Audited Financial Statement 12. j. SK 9016 Tower Project CARRIED
2026/92	Foreman Report Moved By: Councillor C. Catto THAT Council accepts the written Foreman's report as presented. CARRIED
2026/93	Equipment Disposal – Mulcher Moved By: Councillor B. Senft THAT Council direct the Foreman to scrap the mulcher as soon as reasonably possible due to the high cost of repair. CARRIED <i>Councillor D. Huber enters the meeting at 8:19am</i>
2026/94	Council Reports Moved By: Councillor T. Miller THAT the verbal Council reports be accepted as presented. CARRIED
2026/95	Administration Report Moved By: Councillor T. Miller THAT Council accept the written Administration Report and further that the report be attached to and form part of the official minutes. CARRIED
2026/96	Approval of Minutes Moved By: Councillor T. Miller THAT the March 17, 2026, Regular Council Meeting minutes be approved as presented. CARRIED
2026/97	Financial Statement – March 2026 Moved By: Councillor C. Catto THAT the Statement of Financial Activities for the month of March 2026 be accepted as presented. CARRIED

- 2026/98 **March 2026 Bank Reconciliations**
Moved By: Councillor B. Senft
THAT the RCU and RBC Bank Reconciliations for the month of March 2026 be accepted as presented.
CARRIED
- 2026/99 **List of Accounts for Approval**
Moved By: Councillor T. Arthur
THAT Council Approves the list of accounts for approval for payment as follows:
Cheque No. 5838 to 5851 and online payments 2026-0041-0057, EFT01-06, and other payments 1, 2 and 2026-04 totaling \$54,047.70, including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes.
CARRIED
- Delegation – Curtis Hemming presented regarding APAS at 10:00 a.m.*
Curtis Hemming left the meeting at 10:43a.m.
- 2026/100 **2026-27 Gravel Crush**
Moved By: Councillor T. Arthur
THAT Council instruct the Administrator to notify Jackson Bros. of the change to the specification for the 2026 gravel crush;
AND FURTHER, request the change be an addendum to the existing agreement.
AND FURTHER, the RM of Lipton No. 217 crush 10,000 yards of gravel for 2026/27 stockpile.
CARRIED
- 2026/101 **Repair of RGE RD 2142 - Tender**
Moved By: Reeve G. Harman
THAT Council instruct the Administrator to tender the repair of RGE RD 2142 to meet the specifications of the repair plan as presented.
CARRIED
- Reeve G.Harman called a five-minute technical break at 10:44a.m.*
- 2026/102 **Agriculture in the Classroom**
Moved By: Councillor T. Arthur
THAT Council approve the 2026 sponsorship of Agriculture in the Classroom Sask. Inc in the amount \$500.00.
CARRIED
- 2026/103 **Employee Family Benefits**
Moved By: Councillor B. Senft
THAT the RM of Lipton No. 217 upgrade the employee benefits plans to a family plan for all eligible employees with the employees signing an understanding that this forms part of their total compensation package.
CARRIED
- 2026/104 **2026 Contract Mowing**
Moved By: Councillor T.Arthur
THAT the RM of Lipton No. 217 select Divisions 2 & 5 to be mowed by Silver Dirtworks Inc. for the 2026 season, with the work to continue west to cover similar kilometres as completed in 2025.
CARRIED
- 2026/105 **Pesticide Storage Cabinet**
Moved By: Councillor T. Miller
THAT the Council authorize the administrator to purchase pesticide safety cabinet for the safe storage of Pesticides and Rodenticides from Uline in the amount of \$2,453 plus applicable taxes and shipping.
CARRIED

- 2026/106 **2026 APAS Membership**
Moved By: Reeve G. Harman
THAT the RM of Lipton No.217 join APAS for 2026 at a cost of \$7,981.07 and instruct the Administrator to distribute APAS cards to all ratepayers with the 2026 tax notices.
DEFEATED
Councillor B. Huber Requested a recorded vote
Yes – Reeve G Harman
No – Councillor B. Huber, Councillor D Huber, Councillor B. Senft, Councillor C. Catto, Councillor T. Miller, Councillor T. Arthur
Councillor B. Huber left the meeting at 11:00 a.m.
- 2026/107 **In Camera**
Moved By: Councillor T. Miller
THAT this meeting move to closed session at 11 a.m. as per section 120 of *The Municipalities Act* and section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following matters:
RIRG 2026 – Tender Opening and Contract Awarding with invited guest WSP
WSP guest left the meeting at 11:53 p.m.
CARRIED
- 2026/108 **Exit In Camera**
Moved By: Councillor T. Miller
THAT Council revert to an open meeting at 11:45 p.m.
CARRIED
- 2026/109 **Wage Adjustment and Scheduling**
Moved By: Councillor T. Miller
THAT the RM of Lipton No. 217 approve a wage increase for Administrative Assistant Kelly Klisowsky to \$27.50 per hour effective upon successful completion of probation, with flexible scheduling of approximately 28 to 32 hours per week based on operational requirements.
CARRIED
- 2026/110 **Administrative Assistant Probation Review - LGA Program Support**
Moved By: Councillor T. Miller
THAT the RM of Lipton No. 217 authorize Administrative Assistant Kelly Klisowsky to enroll in the Local Government Administration (LGA) program beginning Fall 2026, with associated tuition and course costs to be paid by the RM.
CARRIED
- 2026/111 **Administrative Assistant Probation Review - Incremental Wage Increase**
Moved By: Councillor T. Miller
THAT the RM of Lipton No. 217 approve a wage increase of \$0.50 per hour for Administrative Assistant Kelly Klisowsky upon successful completion of each Local Government Administration (LGA) course.
CARRIED
- 2026/112 **Council Expense Reporting**
Moved By: Councillor T. Arthur
THAT Council instruct the Administrator to develop a more detailed expense reporting form,
AND FURTHER, Council will submit expenses monthly and no expenses shall be paid until reviewed by Council and approved for processing.
CARRIED

- 2026/113 **Concerns, Complaints, and Requests Policy**
Moved By: Councillor B. Senft
THAT Council approve the Concerns, Complaints, and Requests (CCR) Policy
AND FURTHER request monthly statistics on the CCR's to be included in the
Administration Report going forward.
CARRIED
- 2026/114 **Discretionary Use – Gravel Pit NE 15-23-13 W2M**
Moved By: Councillor T. Arthur
THAT the RM of Lipton No. 217 authorize the Administrator to proceed with the
required public notice for the discretionary use application submitted for NE 15-23-13
W2M and schedule a public hearing to be held at the May 19, 2026, Regular Meeting
of Council.
CARRIED
- 2026/115 **Discretionary Use – Home Based Business**
Moved By: Councillor C. Catto
THAT the RM of Lipton No. 217 authorize the Administrator to proceed with the
required public notice for the discretionary use application submitted for NE 11-22-14
W2M and schedule a public hearing to be held at the May 19, 2026, Regular Meeting
of Council.
CARRIED
- 2026/116 **2025 Audited Financial Statements**
Moved By: Councillor B. Senft
THAT the RM of Lipton No. 217 authorize the Reeve and Administrator to sign the
required documents for the 202 Audited Financial Statements AND FURTHER the
draft financial statement is hereby approved.
CARRIED
- 2026/117 **SK9016 Tower Project**
Moved By: Councillor C. Catto
THAT Council support the XPLORE Wireless Facility installation at site SK9016 –
Lipton.
CARRIED
- 2026/118 **Correspondence**
Moved By: Councillor T. Arthur
THAT the following correspondence be accepted as presented and filed:
1. CTP Application Decision – Patrick Road
2. CTP Funding Advisory 2026
3. RCMP District Commander Update
4. BTS Update
5. PBI April Newsletter
CARRIED
- 2026/119 **Adjournment**
Moved By: Councillor B. Senft
THAT the meeting be adjourned at 1:10 p.m.
CARRIED

Approved this 16th day of June 2026

Reeve

Administrator

Next regular meeting of Council: June 16, 2026, at 8:00 a.m.